



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

|   |  |  |
|---|--|--|
| <b>1. Name of the Institution</b>             |  | C.H.M.E. SOCIETY'S DR. MOONJE INSTITUTE OF MANAGEMENT AND COMPUTER STUDIES |
| Name of the head of the Institution           |  | DR. PREETI MAHESH KULKARNI   |
| Designation                                   |  | Director   |
| Does the Institution function from own campus |  | Yes  |
| Phone no/Alternate Phone no.                  |  | 0253-2309617   |
| Mobile no.                                    |  | 9890646845   |
| Registered Email                              |  | moonje_institute@rediffmail.com  |
| Alternate Email                               |  | director@moonjeinstitute.com   |
| Address                                       |  | BMC CAMPUS, RAMBHOOMI, GANGAPUR ROAD, NASHIK                               |
| City/Town                                     |  | NASHIK   |
| State/UT                                      |  | Maharashtra  |
| Pincode                                       |  | 422005   |

| <b>2. Institutional Status</b>  |                  |   |                                       |             |             |
|---|------------------|---|---------------------------------------|-------------|-------------|
| Affiliated / Constituent  |                  | Affiliated  |                                       |             |             |
| Type of Institution   |                  | Co-education  |                                       |             |             |
| Location  |                  | Urban   |                                       |             |             |
| Financial Status  |                  | Self financed   |                                       |             |             |
| Name of the IQAC co-ordinator/Director                                    |                  | MR.SATEJ KITKULE  |                                       |             |             |
| Phone no/Alternate Phone no.  |                  | 02532342840   |                                       |             |             |
| Mobile no.  |                  | 9423927472  |                                       |             |             |
| Registered Email  |                  | satej.kitkule@moonjeinstitute.com   |                                       |             |             |
| Alternate Email   |                  | moonje_institute@rediffmail.com   |                                       |             |             |
| <b>3. Website Address</b>   |                  |   |                                       |             |             |
| Web-link of the AQAR: (Previous Academic Year)                            |                  | <a href="https://www.moonjeinstitute.com/">https://www.moonjeinstitute.com/</a> |                                       |             |             |
| <b>4. Whether Academic Calendar prepared during the year</b>              |                  | Yes   |                                       |             |             |
| if yes,whether it is uploaded in the institutional website:<br>Weblink :  |                  | <a href="https://www.moonjeinstitute.com/">https://www.moonjeinstitute.com/</a> |                                       |             |             |
| <b>5. Accrediation Details</b>  |                  |   |                                       |             |             |
| Cycle   | Grade            | CGPA  | Year of Accrediation                  | Validity    |             |
|   |                  |   |                                       | Period From | Period To   |
| 1   | B+               | 2.75  | 2019                                  | 08-Feb-2019 | 07-Feb-2024 |
| <b>6. Date of Establishment of IQAC</b>                                   |                  |   | 02-Aug-2017                           |             |             |
| <b>7. Internal Quality Assurance System</b>                               |                  |   |                                       |             |             |
| Quality initiatives by IQAC during the year for promoting quality culture |                  |   |                                       |             |             |
| Item /Title of the quality initiative by IQAC                             | Date & Duration  |   | Number of participants/ beneficiaries |             |             |
| state level workshop on Data Analysis in Changing Business environment    | 24-Jan-2020<br>2 |   | 200                                   |             |             |

|   |                  |    |
|---|------------------|----|
| Residential Adventure Camp for Students | 26-Feb-2020<br>4 | 55 |
| Industrial Visit To Hyderabad           | 03-Feb-2020<br>5 | 36 |
| Shramanubhav Shibir for Students        | 21-Feb-2020<br>2 | 35 |
| <a href="#">View File</a>               |                  |    |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty                               | Scheme   | Funding Agency                                       | Year of award with duration | Amount |
|--|--|--|-----------------------------|--------|
| Dr Moonje Institute of Management and Computer Studies Nasik | Quality Improvement Programme two Day State Level workshop | Savitribai Phule pune universityhule Pune university | 2019<br>2                   | 100000 |
| Dr Moonje Institute of Management and Computer Studies Nasik | Quality Improvement Programme Equipment Purchase Grant     | Savitribai Phule pune universityhule Pune university | 2019<br>0                   | 100000 |
| <a href="#">View File</a>                                    |  |  |                             |        |

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

The IQAC HAS SUGGESTED AND IMPLIMENTED WORKSHOP ON DATA ANALYSIS IN CHANGING BUSINESS ENVIRONMENT. THE IQAC HAS SUGGESTED AND IMPLIMENTED GUEST LECTURES OF EXPERT FACULTY FOR STUDENTS TO INCREASE THEIR KNOWLEDGE THE IQAC HAS SUGGESTED SETTING UP OF RESEARCH CENTER IN MANAGEMENT IN INSTITUTE FOR WHICH A STUDY GROUP UNDER CHAIRMANSHIP OF DIRECTOR IS FORMED THE IQAC HAS SUGGESTED TO START

UNDERGRADUATE COURSE BMS BACHELOR OF MANAGEMENT STUDIES FOR WHICH A DETAILED REPORT WILL BE PREPARED BY COMMITTEE OF DIRECTOR AND SENIOR FACULTY SENT TO PARENT SOCIETY FOR EVALUATION

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action  | Achivements/Outcomes  |
|---|---|
| PLANNING & IMPLIMENTATION OF RESIDENTIAL ADVENTURE CAMP FOR STUDENTS    | DEVELOPS QUALITIES LIKE LEADERSHIP, TEAM BUILDING, DECISION MAKING, RISK TAKING CRUCIAL FOR SUCCESS IN LIFE               |
| PLANNING & IMPLIMENTATION OF SHRAMANUBHAV SHIBIR FOR STUDENTS           | DEVELOPS SOCIAL RESPONSIBILTY BY UNDERSTANDING PROO SOLVE ITBLEMS AND DOING SOME WORK TO SOLVE IT, SUCCESSFULLY COMPLETED |
| PLANNING & IMPLIMENTATION OF STATE LEVEL SEMINAR FOR STUDENTS           | OPPORTUNITY TO INTERACT AND LEARN FROM INDUSTRY EXPERTS, SUCCESSFULLY COMPLETED   |
| PLANNING & IMPLIMENTATION OF INDUSTRIAL VISIT FOR STUDENTS OUT OF STATE | STUDENTS GET EXPOSURE TO PRACTICAL BUSINESS ENVIRONMENT KNOW DIFFERENT CULTURES, SUCCESSFULLY COMPLETED                   |
| PLANNING & IMPLIMENTATION OF EXTRA CURRICULAR ACTIVITIES FOR STUDENTS   | REFRESHES MIND OF STUDENTS, THEY GET OPPORTUNITY TO IMPLIMENT MANAGEMENT BY PRACTICE, SUCCESSFULLY COMPLETED              |
| PLANNING IMPLIMENTATION OF REGULAR LECTURES AS PER SCHEDULE             | SUBJECT KNOWLEDGE DISSEMINATION AND LEARNINGING OF BASIC SYLLABUS, SUCCESSFULLY COMPLETED                                 |
| PLANNING & IMPLIMENTATION OF LECTURES ON OTHER TOPICS FOR STUDENTS      | STUDENTS GAIN ALL ROUND KNOWLEDGE/ HOLISTIC DEVELOPMENT, SUCCESSFULLY COMPLETED   |
| <a href="#">View File</a>   |   |

**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

30-Jan-2020

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Institute has Eprashasan MIS. It has following modules

**Principal Desk :** In this module all the summary reports are displayed. The Classsummary displays classwise student details. Staff details includes basic, official and health related information of staff. The attendance details shows daily class wise student attendance. In addition to this the fee reports and student enquiry reports are available.

**Admission :** The admission module helps in admission process of MBA and MCA students. The admission form is used to enter the academic and general information of students. This module also has facility to renew the admission, edit student information etc.

**GenRegister:** In this module the General Register information of students is maintained.

**Class :** The class module is useful in recording online student attendance of lectures conducted. Each subject teacher can maintain the daily attendance information of the students. The classwise, subjectwise and studentwise attendance information can be viewed. The student health information can also be maintained.

**Fees :** By using this module student fees payment records are maintained. The accountant can add information related to fee type, payment type. The accounts department can maintain information related to fees paid by the students, pending fees, fee refund, fee challan etc. The reports related to fee receivables, fee refund, fee modification are available.

**Inward/Outward:** This module helps in maintaining the record of daily inward and outward letters. The inward and outward letter information such as date, subject, academic year, reference number is maintained. The scan copy of inward and outward letters can be saved. It also has facility to search a particular letter based on letter type, date, reference number.

**Staff -**This module is useful in storing the staff related information that includes general information, academic information, experience information. The admin can manage staff designation, department and assign subjects to teaching staff.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Dr. Moonje Institute affiliated to Savitribai Phule Pune University. The Institutes curriculum assigned by the University for MBA & MCA programs. The Academic Calendar prepared as per the norms of University. Institute academic scheduled as per the guidelines by the University. Departmental meeting to discuss the implementation of the curriculum and allocation of subjects . The academic workload of faculties decided as per University norms. The faculties prepare the teaching plan for implementation of curriculum. The faculty members take parts in curriculum development . The action plan designed and implemented for effective delivery of the Curriculum. The Courses for the current semester sorted and studied. The allocation of subjects as per the specialization and skills of faculty members. Teaching plans of each subject in each semester prepared by the faculty members. The syllabus communicated to the students at the beginning of the semester. ICT tools such as Laptop, LCD Projectors etc. are also used for imparting education. Visiting faculties, professionals ,researchers invited to guide the students and the faculty members. The faculty members undergo faculty development programs to upgrade their knowledge. The e-resources access available for the faculty members and students in the Classroom. Library resource books, journals and magazines available to enhance the knowledge. Students' industrial visits are organized for practical exposure in different sectors for better understanding. Various curricular and extracurricular activities conducted to improve personality and better employability . The Institute focuses on holistic development of the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development |
|-------------|-----------------|-----------------------|----------|---|-------------------|
| Nil         | Nil             | Nil                   | Nil      | Nil                                       | Nil               |

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course          | Programme Specialization | Dates of Introduction |
|---------------------------|--------------------------|-----------------------|
| MBA                       | Management               | 23/10/2019            |
| MCA                       | Management               | 27/05/2019            |
| <a href="#">View File</a> |                          |                       |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| MBA                              | Management               | 23/10/2019  |
| MCA                              | Computer Application     | 27/05/2019  |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|                    | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | Nil         | Nil            |

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses             | Date of Introduction | Number of Students Enrolled |
|---------------------------------|----------------------|-----------------------------|
| Session on Self Emplotment      | 06/03/2020           | 40                          |
| Industrial Visit at Hyderabad   | 03/02/2020           | 33                          |
| Workshop on Indian Constitution | 03/08/2020           | 150                         |
| <a href="#">View File</a>       |                      |                             |

#### 1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title   | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---------------------------|--------------------------|---|
| MBA                       | Management               | 75  |
| MCA                       | Management               | 10  |
| <a href="#">View File</a> |                          |   |

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers | Yes |
| Alumni    | Yes |
| Parents   | Yes |

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

##### Feedback Obtained

The institute has a structured feedback system as a regular practice. There is a formal mechanism to get feedback of the stakeholders through a feedback form. The feedback form is available both online as well as offline. The online form is available on the website of the institute. The Institute gets feedback from students and other stakeholders of curriculum and activities. The students were informed about the feedback system at the beginning of the semester. They were encouraged to give their responses regular and continuous. Apart from formal feedback students are encouraged to interact with the Director, HOD and Faculty. Largest opportunity given to the students to raise various important academic issues. The HOD records all the major points raised by the students and the decisions taken in the meeting. Student mentoring system facilitates sharing feedback with their respective mentors. The Institute conducts meetings of stakeholders for reviews. The recommendations received from stakeholders considered for design and implementation of the curriculum. The faculty meetings were conducted to receive feedback of effective execution of curriculum. The responses of the feedback of students, alumni and parents received as input . Feedback discussion held in the faculty meeting. The suggestions further discussed to Chairman CDC, authorities of CHMES. Frequency of Feedback meetings with Chairman and Director are every week. Every 15 Days feedback meetings are with the General Secretary, Secretary and Director. The suggestions for curriculum communicated to the University while restructuring

of syllabus. The restructuring of syllabus to bridge the knowledge gap. Short term, value added and enrichment courses organized as per the need of the students. The institute also conducts guest lectures on various topics to augment the curriculum. The feedback system strengthened a transparent communication channel between the institute and stakeholders. It has also improved student contribution in planning various activities. It builds a sense of belongingness among the students, teachers and other stakeholders. It also strengthened the systems to take corrective measures for effective curriculum delivery.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| MBA                   | Management               | 120                       | 120                            | 120               |
| MCA                   | Management               | 30                        | 21                             | 21                |

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2019 | Nil   | 266   | Nil   | 19  | 19   |

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 19                         | 19  | 14                                | 10                               | 9                          | 17                              |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, students mentoring system is available in the institute to help the students in their difficulties. In the institute, it is implemented with allotting 14 students to a faculty member. The faculty then acts as a mentor for these students for the academic year. The faculty Mentor help the students for their academic as well as personal, professional and even social development. The mentoring activity starts with the entry of the students in the first year. The Institute conducts psychometric test of the students. In the entire process for assessing the students, the detail analysis with the graduation of the new entrant, their marks in qualifying exam, CET score, area of interest, specialization of the degree, gender, family background, socio-economic status etc. were accessed in the interview. This segmentation helps to appoint the proper mentor to the student at which they easily open-up and discuss the problems. The basic objectives behind mentoring are to nurture the students, guide the student for any issues they are coming across throughout the year. The students with personal/family problems are given counselling and sometimes special sessions of professional counsellor are also arranged. The Institute mentor system is supported with the class coordinators, subject faculties and HOD. The mentoring system helps in



improving academic performance of the students. Mentors along with class coordinators, guide the students regarding their academic performance in internal as well as external exams. The mentor whenever necessary can discuss with subject faculty to arrange additional teaching sessions for the poor performing students. The students are provided guidance for issues related to career, behavioral, personal in addition with academic issues. The frequent meetings of mentorship are conducted as and when it is required or otherwise by monthly, in which students meet the mentors for academic as well as other personal issues. Mostly, the mentoring meetings, the students who have missed their concurrent evaluations like class tests are paid special attention by the mentors. The students having any behavioral issues or any interpersonal conflicts are getting solved in front of the respective mentors. The mentor provides counselling to the student and also guide regarding personal and academic issues those are need of the time. The mentors keep track on the improvement of the students and counsel them accordingly. The students who are unable to produce successful record in the evaluations examinations are given counselling by the mentors and the subject teachers and remedial lectures are conducted for such students. The institute takes utmost care of the students for their holistic development and also encourages them to participate in curricular and extracurricular activities through the effective mentoring system. The mentoring process also guides the students in selecting the right specialization for the students in the final year.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 266  | 19                          | 1:14                  |

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 18                          | 19                      | Nil              | 10                                       | 3                        |

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation         | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---|---------------------|--|
| 2019          | Dr. Shriram Zade  | Associate Professor | Member, International Scientific Academy of Engineering Technology (ISAET)   |
| 2019          | Dr. Shriram Zade  | Associate Professor | Member, Computer Society of India  |
| 2019          | Prof. Mahesh Kulkarni   | Assistant Professor | Member, International Scientific Academy of Engineering Technology (ISAET)   |
| 2019          | Prof. Mahesh Kulkarni   | Assistant Professor | Official Member, International Association of Engineers                      |
| 2019          | Prof. Mahesh Kulkarni   | Assistant Professor | Member, Computer Society of India  |
| 2019          | Prof. Aparna Hawaldar   | Assistant Professor | Member, Computer Society of India  |
| 2019          | Dr. Nitin   | Assistant           | Official Member,   |

|                           |                    |                     |   |
|---------------------------|--------------------|---------------------|---|
|                           | Chaudhari          | Professor           | International Association of Engineers  |
| 2019                      | Prof. Sanjay Salve | Assistant Professor | Official Member, Bhasha Sanchalanalay, Maharashtra Government   |
| 2019                      | Prof. Sanjay Salve | Assistant Professor | Official Member, Dr. Babasaheb Ambedkar Source Material Publication Committee, Maharashtra Government |
| <a href="#">View File</a> |                    |                     |   |

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name            | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---------------------------|----------------|----------------|--|---|
| MCA                       | 1-473559273    | 6th Semester   | 21/09/2020   | 20/11/2020  |
| MCA                       | 1-473559273    | 4th Semester   | 15/05/2020   | 20/11/2020  |
| MCA                       | 1-473559273    | 2nd Semester   | 15/05/2020   | 30/07/2020  |
| MBA                       | 1-1474099472   | 4th Semester   | 21/10/2020   | 14/12/2020  |
| MBA                       | 1-1474099472   | 2nd Semester   | 15/05/2020   | 24/07/2020  |
| <a href="#">View File</a> |                |                |  |   |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the new changes in the Curriculum of MBA MCA, the concurrent evaluations are conducted in the institute. With the choice based credit system, the Institute adopts all the major reforms in evaluation system. The entire evaluation process is as per the prescribed guidelines by the affiliating university i.e. Savitribai Phule Pune University. The institute has college level Exam committee and College Examination officer (CEO) who ensure smooth conduct of exams and related work. The Exam Committee that will collectively solve the issues that may come across pre, during and post examination sessions. The committee is responsible for the preparation of timetable, setting of the question paper, declaration of the results of internal tests.

The internal evaluation process is conducted by consulting all subject faculties. The students get prior information about the concurrent evaluation, mode of evaluation by subject teacher. The subject teachers assess the students with appropriate mode of internal evaluation and submit the marks to the university through their University Login ID. The Director of Institute takes regular feedback of the students' progression through HOD. The Exam Committee takes proper feedback of students' performance in internal external assessment of various courses and provides fresh guidelines to the subject teachers at the time of commencement of term. The motive of the evaluation remains with overall development of the students considering COs, POs PSOs.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute plans its activities prior to the commencement of academic year. The Director along with HODs and IQAC Coordinator conduct an IQAC meeting. In the meeting all the faculty members finalize the Academic Calendar in orientation with the university schedule. The Institute's academic calendar is designed by considering all activities and events in accordance with the Savitribai Phule Pune University academic calendar. The academic calendar is expected to incorporate the dates of internal evaluations, cultural events, seminar, workshops, curricular extracurricular activities etc. The plan for internal concurrent evaluations (CE) and tentative dates for University written exams, project viva, and dissertation viva are incorporated in academic calendar. The Director observes all the academic activities. The director along with HOD ensures implementation of academic calendar and teaching learning process. They monitor all factors like assignments, internal class tests, attendance, and exam related queries. All assessment components of concurrent evaluation are informed to students so that they can plan and appear to the CEs in time. Exams and result declaration are strictly followed on the dates mentioned in the academic calendar or in the internal exam timetable. The institute takes utmost care to follow the academic calendar that it designs at the start of the academic year.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://moonjeinstitute.bhonsala.in//Encyc/2021/5/19/AQAR-2019-20.html>

2.6.2 – Pass percentage of students

| Programme Code            | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---------------------------|----------------|--------------------------|---|---|-----------------|
| 1-473559273               | MCA            | Management               | 9   | 9   | 100             |
| 1-1474099472              | MBA            | Management               | 99  | 99  | 100             |
| <a href="#">View File</a> |                |                          |   |   |                 |

**2.7 – Student Satisfaction Survey**

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://moonjeinstitute.bhonsala.in/encyc/2021/5/25/2\\_10\\_43\\_18\\_2.7.1\\_1.pdf](https://moonjeinstitute.bhonsala.in/encyc/2021/5/25/2_10_43_18_2.7.1_1.pdf)

**CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project                     | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|----------|----------------------------|------------------------|---------------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |          |                            |                        |                                 |
| No file uploaded.                         |          |                            |                        |                                 |

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar                            | Name of the Dept.   | Date       |
|--|---------------------|------------|
| Data Analysis in Changing Business Environment       | Computer Management | 24/01/2020 |
| Entrepreneur connect Program in association with CII | Computer Management | 10/10/2019 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| NA                      | NA              | Nil             | Nil           | Nil      |
| No file uploaded.       |                 |                 |               |          |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center         | Name  | Sponsored By | Name of the Start-up                            | Nature of Start-up | Date of Commencement |
|---------------------------|---|--------------|---|--------------------|----------------------|
| Startup                   | Lord Ganesha Idol Sale at Gangapur Road ,Nashik | DMI          | Lord Ganesha Idol Sale at Gangapur Road ,Nashik | Local              | 25/08/2019           |
| <a href="#">View File</a> |   |              |   |                    |                      |

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0     | 0        | 0             |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| 0                      | Nil                     |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type                      | Department | Number of Publication | Average Impact Factor (if any) |
|---------------------------|------------|-----------------------|--------------------------------|
| International             | Computer   | 2                     | 6.8                            |
| International             | Management | 4                     | 5.6                            |
| <a href="#">View File</a> |            |                       |                                |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department        | Number of Publication |
|-------------------|-----------------------|
| 00                | Nil                   |
| No file uploaded. |                       |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--------------------|----------------|------------------|---------------------|----------------|---|---|
| 00                 | Nil            | Nil              | Nil                 | Nil            | Nil   | Nil   |
| No file uploaded.  |                |                  |                     |                |   |   |

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
| NA                 | NA             | NA               | Nil                 | Nil     | Nil   | Nil   |
| No file uploaded.  |                |                  |                     |         |   |   |

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty           | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 3             | 2        | 18    | 2     |
| <a href="#">View File</a>   |               |          |       |       |

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities   | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---------------------------|--|--|--|
| Sharamnubhau Shibir       | Vanvasi Kalyan Ashram                        | 5  | 30   |
| Blood Donation camp       | Jankalyan Raktpedhi, Nashik                  | 2  | 20   |
| Nirbhaya Kanya Yojna      | SP Pune University, Board of Student Welfare | 2  | 3  |
| <a href="#">View File</a> |  |  |  |

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|----------------------|-------------------|-----------------|------------------------------|
| NA                   | NA                | Nil             | Nil                          |
| No file uploaded.    |                   |                 |                              |

### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|--------------------|---|----------------------|--|--|
| Swachh Bharat      | DMI   | Swachh Bharat        | 2  | 60   |
| Nirbhaya           | SP Pune                                     | SP Pune              | 2  | 3  |

|                           |  |  |  |
|---------------------------|--|--|--|
| Kanya Yojna               | University,<br>Board of<br>Student Welfare | University,<br>Board of<br>Student Welfare |  |
| <a href="#">View File</a> |  |  |  |

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity                             | Participant | Source of financial support | Duration |
|--|-------------|-----------------------------|----------|
| Data Analysis in Changing Business Environment | 200         | SP Pune University, Pune    | 02       |
| <a href="#">View File</a>                      |             |                             |          |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage                    | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details                 | Duration From | Duration To | Participant              |
|--------------------------------------|----------------------|---|---------------|-------------|--------------------------|
| Academic Interaction                 | MOU                  | Management Teachers Consortium (MTC) Global , Bangalore   | 01/01/2019    | 31/12/2020  | Students/F aculties      |
| Management courses                   | MOU                  | Indian Institute of Materials Management, Delhi   | 01/01/2019    | 20/07/2019  | Students /ext. Studentsm |
| Environment                          | MOU                  | Kirloskar Vasundhara Club ,Pune   | 01/01/2019    | 31/07/2019  | Students Faculty         |
| Academic Interaction                 | MOU                  | Gokhale Education Society's R.N.C Arts , J.D.B.Commerce and N.S.C. Science College ,Nashik Road | 01/01/2019    | 31/12/2020  | Exchange Faculties       |
| Course Design                        | MOU                  | ESDS Software Solutions Pvt.Ltd.  | 01/01/2019    | 31/12/2020  | Certificat ion course    |
| Institutions- industries Interaction | MOU                  | Sumago Infotech, Nashik   | 01/01/2019    | 31/12/2020  | Students & Faculty       |

|  |     |                                 |            |            |                     |
|--|-----|---------------------------------|------------|------------|---------------------|
| Institutions-<br>industries<br>Interaction | MOU | IRT<br>Technologies<br>Pvt.Ltd. | 01/01/2019 | 31/12/2020 | Students<br>Faculty |
| <a href="#">View File</a>                  |     |                                 |            |            |                     |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation   | Date of MoU signed | Purpose/Activities         | Number of students/teachers participated under MoUs |
|--|--------------------|----------------------------|---|
| Sumago Infotech,<br>Nashik   | 01/01/2019         | Academic<br>Interacion     | 50  |
| ESDS Software<br>Solutions Pvt.Ltd.  | 01/07/2019         | Course Structure<br>Design | 6   |
| Gokhale Education<br>Society's R.N.C<br>Arts<br>,J.D.B.Commerce and<br>N.S.C. Science<br>College ,Nashik<br>Road | 01/07/2019         | Academic<br>Interacion     | 4   |
| <a href="#">View File</a>  |                    |                            |   |

#### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

##### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

|  |  |
|--|--|
| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
| 1250000  | 398109   |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities   | Existing or Newly Added |
|--|-------------------------|
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Newly Added             |
| Others   | Existing                |
| Video Centre   | Existing                |
| Seminar halls with ICT facilities  | Existing                |
| Classrooms with LCD facilities   | Existing                |
| Seminar Halls  | Existing                |
| Laboratories   | Existing                |
| Class rooms  | Existing                |
| Class rooms  | Existing                |
| <a href="#">View File</a>  |                         |

##### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

|                  |                             |         |                    |
|------------------|-----------------------------|---------|--------------------|
| Name of the ILMS | Nature of automation (fully | Version | Year of automation |
|------------------|-----------------------------|---------|--------------------|

|          |               |     |      |
|----------|---------------|-----|------|
| software | or partially) |     |      |
| Delplus  | Partially     | 2.0 | 2018 |

#### 4.2.2 – Library Services

| Library Service Type      | Existing |         | Newly Added |       | Total |         |
|---------------------------|----------|---------|-------------|-------|-------|---------|
|                           |          |         |             |       |       |         |
| Text Books                | 2025     | 28035   | 5           | 1946  | 2030  | 29981   |
| Reference Books           | 12127    | 6261755 | 30          | 12980 | 12157 | 6274735 |
| e-Books                   | 4162     | Nil     | Nil         | Nil   | 4162  | Nil     |
| Journals                  | 18       | 90576   | 1           | 60839 | 19    | 151415  |
| e-Journals                | 342      | 13570   | Nil         | 13570 | 342   | 27140   |
| Digital Database          | 1        | 13570   | 1           | 13570 | 2     | 27140   |
| CD & Video                | 1923     | Nil     | 11          | Nil   | 1934  | Nil     |
| Library Automation        | 2        | 26570   | 1           | 13570 | 3     | 40140   |
| Weeding (hard & soft)     | 62       | 19658   | Nil         | Nil   | 62    | 19658   |
| Others(s pecify)          | 18       | 43659   | 6           | 25254 | 24    | 68913   |
| <a href="#">View File</a> |          |         |             |       |       |         |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher       | Name of the Module          | Platform on which module is developed | Date of launching e-content |
|---------------------------|-----------------------------|---------------------------------------|-----------------------------|
| Prof. Rajeshwari Rasal    | Web Technology (MCA I)      | Google Classroom                      | 01/03/2020                  |
| Prof. Rajeshwari Rasal    | Python Programming (MCA II) | Google Classroom                      | 01/03/2020                  |
| Prof Mahesh Kulkarni      | Big Data analytics          | Google Classroom                      | 01/03/2020                  |
| Dr Shriram Zade           | software project management | Google Classroom                      | 01/03/2020                  |
| Dr Shriram Zade           | software engineering        | Google Classroom                      | 01/03/2020                  |
| <a href="#">View File</a> |                             |                                       |                             |

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Co | Computer | Internet | Browsing | Computer | Office | Departme | Available | Others |
|------|----------|----------|----------|----------|----------|--------|----------|-----------|--------|
|------|----------|----------|----------|----------|----------|--------|----------|-----------|--------|



|          |           |     |         |         |   |     |                       |    |   |
|----------|-----------|-----|---------|---------|---|-----|-----------------------|----|---|
|          | computers | Lab | Centers | Centers |   | nts | Bandwidth (MBPS/GBPS) |    |   |
| Existing | 212       | 4   | 32      | 1       | 1 | 1   | 2                     | 32 | 0 |
| Added    | 0         | 0   | 0       | 0       | 0 | 0   | 0                     | 0  | 0 |
| Total    | 212       | 4   | 32      | 1       | 1 | 1   | 2                     | 32 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

32 MBPS/ GBPS

4.3.3 – Facility for e-content

|  |   |
|--|---|
| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility                                |
| Google Classroom( G -Suite for education)  | <a href="https://www.youtube.com/watch?v=ur0dsJTZa9w">https://www.youtube.com/watch?v=ur0dsJTZa9w</a> |

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 8000000                                | 7873873  | 200000                                 | 155397   |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Dr Moonje Institute of Management Computer Studies Nashik has a well Established System of Maintenance of infrastructure in place for keeping the work flow smooth and uninterrupted The institute receives support from parent society for all development work . The Maintenance of building, equipment in done through the cooperation of Institute staff and parent society. A committee consisting. Of Director, Deputy Director, HOD MBA, MCA ,programme coordinator ,Office superintendent and IQAC Coordinator regularly meets to assess the situation and work progress , Non-Teaching staff members have been allocated duties to regularly inspect building and equipment and report about any problems immediately. The Major repair works if any are reported to Parent society and the society completes it by appointing vendor. The maintenance is done by in-house staff and the parent society has appointed vendors for annual contract like garden, electrical equipment, building repairs, supply of computer equipment and other articles. The parent society has its own staff for various repair works whose services are available for all units as per requirement.. Each staff member can give his requirement of maintenance in his department by a note and immediately action is taken to correct the problem. The system of Maintenance is proactive as well as remedial in nature.

[https://moonjeinstitute.bhonsala.in/encyc/2021/5/25/2\\_10\\_21\\_11\\_4.4.2\\_1.pdf](https://moonjeinstitute.bhonsala.in/encyc/2021/5/25/2_10_21_11_4.4.2_1.pdf)

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------|--------------------|------------------|
|--------------------------|--------------------|------------------|

|                                      |   |     |         |
|--------------------------------------|---|-----|---------|
| Financial Support from institution   | Institute Level Scholarship   | 28  | 186458  |
| Financial Support from Other Sources |   |     |         |
| a) National                          | Rajarshi Chattrapati Shahu Maharaj Shikshan Shulkh<br>Shishyavrutti/ OBC/ VJNT/ SBC/ scholarship SC/St Freeship | 221 | 9271919 |
| b) International                     | Nil   | Nil | 0       |
| <a href="#">View File</a>            |   |     |         |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved                                 |
|---|-----------------------|-----------------------------|---|
| Mentoring                                 | 15/06/2019            | 266                         | Faculty Members of DMIMCS                         |
| Bridge Course                             | 07/03/2020            | 41                          | Mr. Mangesh Bhanage, CEO, HRRD.<br>Ph: 9673016496 |
| Bridge Course                             | 06/03/2020            | 43                          | Mr. MangeshBhanage, CEO, HRRD.Ph: 9673016496      |
| Soft skill development                    | 12/10/2019            | 31                          | Ms. Shivshakti Nanda , Faculty Member , DMIMCS    |
| Career Counselling                        | 16/01/2020            | 45                          | H.G. Krishna Dhan Das , ISKCON, Nashik            |
| Career Counselling                        | 11/10/2019            | 36                          | Swati Lakhgaonkar, TPO,DMI                        |
| Career Counselling                        | 18/09/2019            | 10                          | Mr. C.D. Kulkarni Nashik                          |
| Career Counselling                        | 10/08/2019            | 18                          | Mr.TusharGalinde ,Ex-VP Axis Bank Ph:9960565111   |
| <a href="#">View File</a>                 |                       |                             |   |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|--------------------|--|--|--|---------------------------|
|      |                    |  |  |  |                           |

|                           |  |     |    |     |     |
|---------------------------|--|-----|----|-----|-----|
| 2019                      | Career Counselling : Opportunities in Finance & Investment Options         | Nil | 18 | Nil | Nil |
| 2019                      | Career Counselling : Session on Marketing Survey : Special reference to HP | Nil | 10 | Nil | Nil |
| 2019                      | Career Counselling : Session on Wheelbox National Employability Test       | Nil | 36 | Nil | Nil |
| 2020                      | Career Counselling :   | Nil | 45 | Nil | Nil |
| <a href="#">View File</a> |  |     |    |     |     |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

|                           |                                |   |
|---------------------------|--------------------------------|---|
| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
| Nil                       | Nil                            | Nil   |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus                     |                                 |                           | Off campus                    |                                 |                           |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| On Campus                     | 419                             | 24                        | Off Campus                    | 138                             | 28                        |
| <a href="#">View File</a>     |                                 |                           |                               |                                 |                           |

5.2.2 – Student progression to higher education in percentage during the year

| Year                      | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|---------------------------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| 2020                      | Nil  | Nil                      | Nil                       | Nil                        | Nil                           |
| 2019                      | Nil  | Nil                      | Nil                       | Nil                        | Nil                           |
| <a href="#">View File</a> |  |                          |                           |                            |                               |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year

(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items                     | Number of students selected/ qualifying |
|---------------------------|---|
| NET                       | Nil                                     |
| SET                       | Nil                                     |
| SLET                      | Nil                                     |
| GATE                      | Nil                                     |
| GRE                       | Nil                                     |
| TOFEL                     | Nil                                     |
| Civil Services            | Nil                                     |
| <a href="#">View File</a> |   |

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity   | Level           | Number of Participants |
|--|-----------------|------------------------|
| Cultural Event : Days Celebration: Traditional Day , Mismatch Day, Competitions : pot Painting , Kite Decoration | Institute Level | 85                     |
| DMI Sports Competition   | Institute Level | 96                     |
| DMI CARNIVAL 2020  | District Level  | 275                    |
| <a href="#">View File</a>  |                 |                        |

### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year                      | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---------------------------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2019                      | Nil                     | National               | Nil                         | Nil                           | Nil               | Nil                 |
| 2019                      | Nil                     | Internat ional         | Nil                         | Nil                           | Nil               | Nil                 |
| 2020                      | Nil                     | National               | Nil                         | Nil                           | Nil               | Nil                 |
| 2020                      | Nil                     | Internat ional         | Nil                         | Nil                           | Nil               | Nil                 |
| <a href="#">View File</a> |                         |                        |                             |                               |                   |                     |

#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Institute has independent student Council as per the Savitribai Phule Pune University norms. The student council committee member meet to discuss various matters related to student interest. In A.Y. 2019-20, the student council discussed issues related to Academic activities, Cultural activities, Industrial visits, Participation in various events, Social development etc. With the initiative of student council, Institute arranged Various Cultural Activities like DMI Carnival 2020. Students representative arranged Traditional Day , Mismatch Day . Sports committee of students arranged Sports Competition. Students participated in Tennis , carom, Cricket ect. Students also discussed academic activities and communicated to H.O.D. their requirements. Students

Council also arranged Student Welfare Activities. They have taken initiative in organization of Industrial Visit at Hyderabad . Student also successfully completed Adventure Camp. Shramanubhav Shibir is a unique activity of DMIMCS where business students learn social responsibility. In A.Y. 2019-2020 students enthusiastically participated in this activity Academic Seminars and workshops are an integral part of educational curriculum for the overall development of the student. These events also act as a platform for developing the qualities like Leadership, Management, Team Work, Coordination and Communication in the students. Students are actively involved in the organization of the events

Apart from Student council various committees are formed with student representatives: Library committee : The Institute has established a Library committee which consist of Director, Librarian, Faculty members students . The purpose of this committee is to get feedback and find methods of how to improve the services of library for all students and staff . The library committee gives various suggestion from time to time related to purchase of new books online journal subscription, Furniture cupboard purchase, tie up with other

Library are given. Placement Committee: The institute has established a separate Placement department and there is a placement committee consisting of Director, Placement coordinator students who work for providing placement training also assistance in summer internship projects for students. The committee has a tremendous responsibility to find right opportunities for students, Anti-Ragging committee The committee to prevent Anti ragging is formed each year and its purpose is to prevent occurrence of any ragging activity, The guidelines of UGC, PUNE UNIVERSITY are fully followed .The mobile-numbers of faculty members are circulated to help students in case of difficulty. Internal Quality Assurance committee The Institute has established a IQAC Which consists of society officials ,faculty, non-teaching staff and Industrial experts. The committee meets at regular intervals and it discusses measures to improve the quality of teaching learning environment in Institute .The development of quality culture research culture is the long term consistent goal of establishing IQAC.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, The institute has registered Alumni Association under Mumbai Public Trust Act , 1950. Name of the Public Trust is Dr. Moonje Institute Alumni Association Nashik . Registration number of Public Trust is F-0019384(NSK). The college has active alumni association. DMI has several alumni heading various important positions in the society. The institute is extremely proud of its alumni and their success. Alumni are in constant contact with the institute. Every year we arrange alumni get-together, alumni meet ect. The Alumni contribute in effective functioning if IQAC . They play important role in overall development of the Institute and students. After the formation of Alumni association the institute has planned to achieve the following objectives through alumni association in future. Alumni Association Objectives: • Development of Alma Mater. • Bring together students from all batches to connect with institute. • Provide platform for Alumni to support the institute and guide the students. • Discuss and receive ideas for betterment of existing students. • Come together for benefit of weaker section of society. • Improve industry - institute interference • Use for placements Inputs are taken from alumni by inviting them to visit campus for various programs. The institute is continuously taking efforts for the progress of students with the help of alumni as follows: • Organization of guest lectures of alumni for the students • Organization Industrial Visit of students : Alumni help to organize industrial visits as they are working at highly respectable positions in Government as well as various Prestigious Organizations • Provide internships and placement . •

Encourage students for entrepreneurship : As DMI alumni have established their own business serve nationally/ Internationally so they encourage and help students to become entrepreneur. • Alumni help students while selecting specializations of MBA/MCA. • Alumni provide students with opportunities to be an active part of live projects in their organizations. In this way, alumni are playing a very crucial role for the progress of the institution

5.4.2 – No. of enrolled Alumni:

36

5.4.3 – Alumni contribution during the year (in Rupees) :

11050

5.4.4 – Meetings/activities organized by Alumni Association :

Dr. Moonje Institute organized Alumni Meet on 5/10/2019 . Mr.DhananjayJakhadi(Director , Shree Engineers ,Nashik) , Mr.Rahul Vaidya,( Project Management Consultant) , Mr.VijayAghav,(Member ,CHME Society) were graced the function by their presence. 7 Alumni were present for the session and they shared their experience with students.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Case - 1 Decentralization and Participative Management To achieve holistic development of its stakeholders, Institute is committed to culture of decentralized participative management. The Director, HODs, IQAC coordinator, activity In-charge, Library and Office is responsible for overall academic and administrative leadership of the Institute. The Committees/Cells formed at Institute comprised of representation of all stakeholders of Institute as per norms. The College Development Committee (CDC) Governing Council are the policy decision making body headed by Chairman. The Director is Member-Secretary other members are nominated as per rules of AICTE, Maharashtra University Act from teaching nonteaching. The issues regarding academics, administration and infrastructure, policies etc. are discussed. The Student Council as per norms is formed. The Secretary of Division Committee and Chairman of Institute has given signing authorities for financial transactions. Director is given authority for administrative matters of Institute. The Director is facilitated with Deputy Director, Programme Coordinator, teaching non-teaching staff. The academics is conducted by HoDs with the help of faculties. Administrative part is taken care by Office In-charge with the help of office service staff. The Director meets HoDs and In-charge to discuss issues. The IQAC is formed as per norms meets periodically to discuss the points related to the policies and its implementation plays an active role in the academic administrative activities. The Students participated in various activities. Faculties participate in the management process through CDC are part of various administrative meetings. The stakeholders are given highlights of the achievements/activities in annual meeting. Through effective decentralization, we practice successful delegation and enhance the productivity. Through participative management, in-charges handle allotted activity and ensure its constructive delivery. Case - 2 "2-Day State Level Seminar on "Data Analysis in Changing Business Environment" Under SPPU-QIP during 24-25 Jan., 2020" Institute discussed the importance of seminar theme at meeting of CDC / IQAC and got approval. Then, Institute has applied for QIP at SPPU got approval. The Advisory Committee, as a mentor, was formed by designating management members experts from academia, industry society at large. Meeting of staff to discuss objectives is called they were formulated.

The viewpoint of every member was considered. Organising Committee is formed under guidance of Director senior faculties were designated as Coordinator Organising Secretary. As per guidelines from Advisory Committee, Resource Persons were invited to share their expertise. The Institute has formed various committees for smooth conduct of workshop. The various Committees were responsible under respective domain. Each committee comprised of faculty members and students. We appointed Session In-charges taking into consideration expertise. They were given academic autonomy as per respective sub-theme. The student anchors were identified. The topic was discussed with students, alumnus valuable inputs were considered. Office staff of Institute was of immense help as they maintain ready to utilize status of all ICT physical facilities. The effort taken by Institute was appreciated by all including media society.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type                        | Details   |
|--------------------------------------|---|
| Admission of Students                | <ul style="list-style-type: none"> <li>• The Institute follows admission process as per guidelines provided by Maharashtra Government under the aegis of State CET Cell Directorate of Technical Education.</li> <li>• The Institute admits students from various reserved categories as per reservation policy of Competent Authority.</li> <li>• The institute focuses on the student centric teachinglearning practices. In relation with this, the institute assesses the students at the entry level for the programme enrollment.</li> <li>• The performance of students in the CET which is conducted by DTE, IIM, AICTE, AIMS, AIMA and their graduation percentage serve as the basic indicator of the student's knowledge and skill.</li> </ul>   |
| Industry Interaction / Collaboration | <p>The strong Industry-Institute interface enables to arrange frequent Industry outreach programs placement drives.</p> <ul style="list-style-type: none"> <li>• Institute-Industry Cell interacts with the experts from industry arranges guest lecturers to keep the students updated with the current affairs recent trends.</li> <li>• Short term courses to bridge the gap between Academia and Industry are also offered to the students from time to time.</li> <li>• The Experts from industry share their knowledge expertise with students through guest lectures, seminars, workshop industrial visits.</li> <li>• The Institute has developed good relations with Corporate Industry. Institute is an active member of NIMA, MACCIA, CSI, CII, AIMA, Laghu Udyog Bharti etc.</li> </ul> |

Library, ICT and Physical  
Infrastructure / Instrumentation

The Institute has Green campus with exclusive building as per AICTE norms.

- The administrative block comprises of Office, Library and Departments with well-maintained amenities and circulation area. To cater the academics, Institute has classrooms, seminar halls and ultramodern auditorium.
- The campus has Wi- Fi and VPNoBB Internet and latest Computers peripherals. The Institute has Microsoft campus license with application and system software. The computer network is as per ISO/IEC11801 Class-D International standard requirements.
- Library is equipped with rich resources of books journals as well as digital e-resources, ejournals for reference and enhancement in knowledge
- The learning methodology like Moodles and NPTEL are used.

Human Resource Management

The Institute has well defined HR policy.

- Staff requirements are obtained from Heads and reviewed by Director. Approval is taken from Management for Advertisement in newspapers and Institute website interviews are conducted by University Local Selection Committee.
- The Institute arranges the investor awareness sessions which helps staff for effective planning of finances.
- The development program, recreational activity workshop adventure training are organized.
- Transparent appraisal system is used performance evaluation.
- The benefits such as PF, Gratuity, Group Insurance, leaves (casual/medical /maternity/paternity/study/earned) and vacations are provided as per rules.

Curriculum Development

The Institute has adopted CBCS curriculum designed and developed by the Board of Studies of the SPPU.

- Curricular plan is designed and deployed for effective execution of the curriculum. Efficient teaching practices with the aid of ICT tools and Industry-Institute collaborations are used for effective execution of the curriculum.
- The curriculum is revised and designed by the Board of Studies of the University.
- The Institute also organizes co-curricular and extracurricular activities to cultivate skill sets of students that lead to overall personality development and better employability.
- To achieve



curricular objectives as per need of curriculum various workshops, seminars, conferences etc. are organized.

Teaching and Learning

The Institute has designed its strategic plan for overall academic and teaching learning process development.

- The Institute has constituted Internal Quality Assurance Cell (IQAC) and its functioning is instrumental in quality sustenance necessary for the development of students and Institute at large. It helps in continuous evolution of teaching and learning process.
- Teachers plan for proper implementation of the curriculum using novel teaching methods that help facilitate the teaching learning process.
- Various teaching methodologies like Case Studies, Presentations Role plays etc. are followed to enrich the process of teaching - learning.

Examination and Evaluation

- Institute is affiliated to SPPU, all the major reforms in curriculum, examination pattern and evaluation process set by the University is directly adopted by the Institute.
- Institute has its well established Exam Department to carry out the exam assessment practices for the students. There is an exam committee headed by the Director of the Institute to design the examination and evaluation related policies of the Institute.
- Institute has appointed College Exam Officer (CEO) for smooth conduct of assessment. The CEO acts as a mediator between the students and the University to solve exam related problems. We encourage online platforms for examination.

Research and Development

We have SPPU affiliated Research Center under Management Faculty.

- The Institute aims to develop research culture amongst faculty students.
- The Seminars, conferences and workshops Faculty Development Program (FDP) under Quality Improvement program (QIP) are organized in the Institute for presenting research work, case study and survey reports. The Institute has Research Committee for monitoring research activity.
- The Institute annually publishes DMI's Journal of Management and Computer Studies" (ISSN 2250-365X) to promote research activity among faculties as well as student.
- The Institute has set up a separate

Research Cell in the Library where separate computers with Internet facility and research books are available.

### 6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area             | Details  |
|-------------------------------|--|
| Planning and Development      | YES (Through SPPU BCUD Institution Log-in) (imnm017930)                          |
| Administration                | YES (e-Prashasan)  |
| Finance and Accounts          | YES (Tally - ERP)  |
| Student Admission and Support | YES (DTE, Admission SPPU BCUD Eligibility Log-in) (imnm017930, MB5119 MC5131)    |
| Examination                   | YES (SPPU QPD Log-in - Code 0688) and Online Examinations, G-Suite, Moodles LMS) |

### 6.3 – Faculty Empowerment Strategies

#### 6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------|-----------------|--|--|-------------------|
| 2020 | Nill            | Nill   | CII  | 17700             |
| 2020 | Nill            | Nill   | MACCIA   | 1770              |
| 2020 | Nill            | Nill   | ATMA   | 35400             |
| 2020 | 1               | Workshop Organised By Human Resource Development Center                    | --   | 1000              |
| 2019 | 1               | FDP Programme At MET On 24.12.19   | --   | 700               |
| 2020 | 1               | Registration Fees For International Paper Presentation At Indore           | --   | 4050              |
| 2020 | 1               | Registration Fees For International Paper Presentation At Indore           | --   | 4050              |

[View File](#)

#### 6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date  | To Date    | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------|--|---|------------|------------|---|---|
| 2020 | Adventure Training Camp  | Adventure Training Camp   | 26/02/2020 | 29/02/2020 | 4                                       | Null  |
| 2020 | workshop on data analysis in changing business environment                   | workshop on data analysis in changing business environment                      | 24/01/2020 | 25/01/2020 | 20                                      | Null  |

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme            | Number of teachers who attended | From Date  | To date    | Duration |
|--|---------------------------------|------------|------------|----------|
| Adventure Training Camp                                    | 4                               | 26/02/2020 | 29/02/2020 | 4        |
| workshop on data analysis in changing business environment | 20                              | 24/01/2020 | 25/01/2020 | 2        |
| "Research Methodology "                                    | 1                               | 20/05/2020 | 25/05/2020 | 6        |
| R Programming  | 1                               | 11/05/2020 | 15/05/2020 | 5        |
| Agile Methodology using Jile                               | 1                               | 11/05/2020 | 11/05/2020 | 1        |
| Future-Vision :Marriage of AI and Blockchain               | 1                               | 14/05/2020 | 17/05/2020 | 4        |
| Awareness Program on Use of Online E-resources             | 1                               | 06/06/2020 | 06/06/2020 | 1        |
| Acess to E knowledge resources                             | 1                               | 15/05/2020 | 15/05/2020 | 1        |
| DOAJ and Open Access                                       | 1                               | 06/06/2020 | 06/06/2020 | 1        |
| Corona Global  | 1                               | 21/05/2020 | 21/05/2020 | 1        |

Pandamic

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| 10        | 20        | 11           | 16        |

6.3.5 – Welfare schemes for

| Teaching   | Non-teaching   | Students   |
|--|--|--|
| COVID Insurance, Health Check up camp, Employ Provident Fund, Group Insurance, Cooperative Credit Society, Free Uniform, Maternity leaves, Leaves, Gratuity, Staff Welfare Fund Activities | COVID Insurance, Health Check up camp, Employ Provident Fund, Group Insurance, Cooperative Credit Society, Free Uniform, Maternity leaves, Leaves, Gratuity, Staff Welfare Fund Activities | Fees Concession, Health Check up, Scholarships freships, Group insurance, Sports facilities, Student welfare fund Activities |

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts are audited by Auditor regularly at the end of the financial year. It is done annually by a Government certified Chartered Accountant, appointed for the Institute by CHME Society. The last audit was done for F. Y. 2019 - 2020. No major objections were raised during the audit. Dr. Moonje Institute is working under CHME Society and Society has its own internal auditors. They regularly audit the documents of College. Internal audit of the college is carried out by the CHME Societys Central Office whereas the external audit is conducted by the Finance Committee of the CHME Society with the help of external Auditors. Internal audit is done every three months. The observations are made by the external auditor and the compliance is provided accordingly. Dr. Moonje Institute has accounting process on cash-basis method. It compiles Annual Budget at every financial year. The management of Institute has provided a team of internal external auditor which checks statements of accounts per month for maintaining expenses as per budget allocations. Budget is compiled by taking into consideration operational requirements of each department for current academic year, future plans to be implemented estimated receipts as per fees sanctioned by state level fee fixation committee for the various courses. We also follow the method of departmental budgets. All account books are maintained by the Institute as per the norms of Fee Regulatory Committee of the Maharashtra State. The accountant verifies the books every day using Tally ERP software. Any doubts or concerns raised are recorded and that is clarified by the Institute. External auditor verifies all the account books once a year and provides inputs to incorporate the required changes as per the statutory requirements. The Internal audit is regularly conducted by Parent Society to ensure financial management resource mobilization.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose                            |
|--|-------------------------------|------------------------------------|
| Management - Parent Society                              | 2189809                       | Academic Administrative Investment |

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6.4.3 – Total corpus fund generated

0

### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |                                  | Internal |                        |
|----------------|----------|----------------------------------|----------|------------------------|
|                | Yes/No   | Agency                           | Yes/No   | Authority              |
| Academic       | Yes      | NIRF, AISHE, NAAC                | Yes      | Parent Society, C.D.C. |
| Administrative | Yes      | M/s. CA. Shah Associates, Nashik | Yes      | Parent Society, C.D.C. |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Tree Plantation Program Free Library Membership for Parents Invited Talk on various current affair subjects, Active Participation in Student Induction Academics, Library Facility regular and periodic PTA meets.

6.5.3 – Development programmes for support staff (at least three)

Adventure Training Camp Recreation activities, Credit Society facility awareness, Awareness Program, Program on Emerging current affair subjets, , Yoga Meditation, Research Culture, Study Circle etc.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Organization of Guest Lecture-Successfully Organized Planning of Industrial Visit-Successfully Completed Industrial Visits Purchase of IT Equipments- Equipment s Purchased Planning for Seminar or Workshop- Workshop Successfully Conducted under QIP Admission Plan-Ninety Four Percent of Seats Admitted Preparation of NAAC SSR Completion-B Grade Awarded New Syllabus Orientation Workshop Conducted Landscape Development in the Campus Setting up Research Center Social Contribution Nirmal Wari Trambakeshwar Nashik Seva Vasti Survey Got affiliation of SPPU for Research Center - Management Faculty.

6.5.5 – Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF                | Yes |
| c)ISO certification                    | No  |
| d)NBA or any other quality audit       | No  |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC                                 | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|--|-------------------------|---------------|-------------|------------------------|
| 2020 | State Level Seminar on Data Analysis in Changing Business Scenario | 17/05/2019              | 24/01/2020    | 25/01/2020  | 200                    |

|                           |                               |            |            |            |    |
|---------------------------|-------------------------------|------------|------------|------------|----|
| 2020                      | Residential Adventure camp    | 05/11/2019 | 26/02/2020 | 29/02/2020 | 55 |
| 2020                      | Industrial visit to Hyderabad | 05/11/2019 | 03/02/2020 | 07/02/2020 | 36 |
| 2020                      | Shramanubhav Shibir           | 05/11/2019 | 21/02/2020 | 22/02/2020 | 35 |
| <a href="#">View File</a> |                               |            |            |            |    |

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme              | Period from | Period To  | Number of Participants |      |
|-------------------------------------|-------------|------------|------------------------|------|
|                                     |             |            | Female                 | Male |
| Fit India Movement                  | 29/08/2019  | 29/08/2019 | 25                     | 21   |
| Youth Festival, BSD SPPU            | 11/10/2019  | 11/10/2019 | 5                      | 4    |
| Say No Violence Against Women       | 16/12/2019  | 16/12/2019 | 6                      | Nil  |
| Self-Management & Career Counseling | 16/01/2020  | 16/01/2020 | 25                     | 20   |
| DMI Sport                           | 14/02/2020  | 15/02/2020 | 30                     | 56   |
| Adventure Camp                      | 26/02/2020  | 29/02/2020 | 23                     | 28   |
| Nirbhay Kanya                       | 06/03/2020  | 06/03/2020 | 3                      | Nil  |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources   |
|---|
| The Renewable Energy Source is Solar Power. Therefore we Calculate Percentage of annual power requirement of the Institution met by the renewable energy Sources using following formula i.e. (Annual power requirement met by renewable energy sources/Annual power requirement) Multiply by 100<br>1. Annual power requirement met by renewable energy: 20161 KWH<br>2. Annual power requirement: 20910 KWH<br>After Calculation: Percentage of annual power requirement of the Institution met by the renewable energy Sources is 96.42 Percentage |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities     | Yes/No | Number of beneficiaries |
|---------------------|--------|-------------------------|
| Physical facilities | Yes    | Nil                     |
| Provision for lift  | No     | Nil                     |

|  |     |     |
|--|-----|-----|
| Ramp/Rails   | Yes | Nil |
| Braille Software/facilities                              | Yes | Nil |
| Rest Rooms   | Yes | Nil |
| Scribes for examination                                  | Yes | 1   |
| Special skill development for differently abled students | No  | Nil |

#### 7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date       | Duration | Name of initiative   | Issues addressed                | Number of participating students and staff |
|------|--|--|------------|----------|--|---------------------------------|--|
| 2019 | 1  | Nil  | 08/08/2019 | 1        | Tree Plantation "One Student one Tree"                         | Pollution Control               | 34   |
| 2019 | 1  | Nil  | 29/08/2019 | 1        | Fit India Movement   | Health Fitness                  | 46   |
| 2019 | 1  | Nil  | 28/10/2019 | 6        | Vigilance Awareness Week                                       | Effects of Corruption           | 49   |
| 2020 | Nil  | 1  | 11/02/2020 | 1        | DMI Carnival 2020  | Participation in Cultural Event | 275  |
| 2020 | 1  | Nil  | 18/02/2020 | 1        | Blood Donation Camp On the occasion of Shivaji Maharaj Jayanti | Donate Blood and Social Works   | 19   |
| 2020 | Nil  | 1  | 21/02/2020 | 2        | Shramanubhav Shibir-2020                                       | Water Scarcity                  | 35   |

[View File](#)

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title               | Date of publication | Follow up(max 100 words) |
|---------------------|---------------------|--------------------------|
| Code of Conduct For | 01/07/2019          | Teaching is a            |

|                                     |                   |   |
|-------------------------------------|-------------------|---|
| <p>Teachers</p>                     |                   | <p>profession that calls for high personal standards of ethics and responsibility. Institute has a well- established work culture along with the best COC to deliver quality education. Every teacher joining the institute assumes the obligation to conduct in accordance with the ideals of the profession. To ensure the operation of the COC various discipline committees like Women’s Grievance Cell, Student Grievance Committee, etc. are appointed which work as a mechanism to support implementation of COC. It is observed that everyone follows the code of conduct. Anyone found violating rules is answerable for the action.</p>                 |
| <p>Code of Conduct For Students</p> | <p>01/07/2019</p> | <p>The Students COC sets out the standards of conduct expected of students. The Institute has got the best COC which assumes that everyone behaves in a manner compatible with the Institute’s norms. Every individual is held responsible for his/her actions. Every student in the Institute is expected to be involved in the activities that are likely to maintain the prestige of the Institute. Each student should behave respectfully with all. To ensure the implementation of COC discipline committees are appointed. The discipline committee observes that everyone follows the COC. Anyone found violating rules is answerable for the action.</p> |



### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity                             | Duration From | Duration To | Number of participants |
|--------------------------------------|---------------|-------------|------------------------|
| Independence Day                     | 15/08/2019    | 15/08/2019  | 61                     |
| Teachers Day                         | 05/09/2019    | 05/09/2019  | 60                     |
| Mahatma Gandhi Jayanti               | 01/10/2019    | 01/10/2019  | 74                     |
| Dr. Abdul Kalam Jayanti              | 15/10/2019    | 15/10/2019  | 77                     |
| Vachan Prerana Din                   | 15/10/2019    | 15/10/2019  | 60                     |
| Constitution Day                     | 26/11/2019    | 26/11/2019  | 46                     |
| Marathi Bhasha Sanvardhan Pandhrvada | 18/01/2020    | 18/01/2020  | 25                     |
| Republic Day                         | 26/01/2020    | 26/01/2020  | 49                     |

[View File](#)

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The unique natural setting and distinctive ecological heritage of the campus adds to its beauty and provides perfect ambience for scholarly pursuits. Various environment friendly factors such as water, air, green land, parking, solid waste treatment, solar systems contribute to making an Eco-friendly campus and building better places to live, learn, and play. We at DMI work on similar lines to make our campus Eco-friendly. Following are some of the major initiatives taken for making our campus a green campus.

- Use of G-suite at the workplace for less paperwork.

- More airy class room with ample sun lights to reduce electricity by using solar power energy as an alternate energy source.

- Planting a sapling in the garden area of the Institute for violation of code of conduct

- To maintain the cleanliness Place the dustbins of Dry and Wet Waste separately in the campus

- Waste Management System is available in the Institute premises for the proper and Eco- friendly disposal of waste.

- Institute follows the rain water harvesting practices and Save Water awareness through various labels,boards and posters in the Institute Premises.

- No Smoking, No Tobacco No Plastic boards are mounted in the Institute Premises.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**1.ADVENTURE CAMP** These adventure camps act as a magnet for those who are seeking to get away from the monotony of life. The important objective is to develop qualities of leadership, risk taking, teamwork among students to provide an out of box learning experience to students Context The present system of education relies too much on theory and classroom learning system. The need is to blend it with as much practical or field visit experience. Activities like adventure camp provide them a good opportunity to learn the principles of management and its implementation on the field in real life. The

Practice Adventure camp for students: To promote the spirit of adventure among students, the parent body of the institute, C.H.M.E.Society has established "Bhonsala Adventure Foundation" at Trimbakeshwar, Nashik with residential facilities and expert trainers. The students learn activities like Rappelling, River Valley Crossing, Trekking, Kayaking etc., that enables the holistic development of Future Managers. Evidence of Success During last year almost 60 students participated in adventure camp. The morale and confidence of students has increased after completion of Camp. That reflected through their participation in various extracurricular activities organized in and out of the Institute. Problems Encountered and Resources Required Stay arrangements made at camp site are different from our day to day routine. Staying at the camp site needs understanding among the participants. Adventure activities are not part of our regular routine therefore problems faced while performing various adventure activities. Lack of confidence and risk taking was observed in some students. Some students suffered through some health issues. All these situations were well handled by the Bhonsala Adventure Foundation Staff. The staff was well trained and experienced in facing all these situations. 2. INDUSTRIAL STUDY TOUR To provide students with exposure to the industrial world, Dr. Moonje Institute organizes a study tour every year. This year the study tour was taken to Hyderabad. The city of Hyderabad was selected as Hyderabad is a city rich in heritage amp culture, latest infrastructure, HUB of IT, large scale manufacturing industries and a well-established film city. Study tour is encouraged during the course of study to learn the industrial application of various subjects, and to have a feel of the Industry Environment. The study tour was arranged for 5 days and there were 33 students with 3 staff members. Students visited Vinusha Projects Ltd. A manufacturing unit of membrane shutters, plywood boards, MDF boards, particle boards, laminates, etc. having 50 employees. Students also visited Ramoji Film city which helped them study the concept of developing an entertainment industry to cater the needs and demands of the dynamic audience. This Industrial Study Tour are an efforts to bridge the gap between theory and practical and its benefits are as follows :

- It help students gain expose to real life business environment and the.
- Provides opportunities to plan organize and engage in active learning experiences both inside and outside the classroom.
- Provides an insight into the real working environment of the industry.
- Helps them to see their future place in the working world.
- Better Industry and Academic Interaction.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[https://moonjeinstitute.bhonsala.in/encyc/2021/5/22/2\\_11\\_41\\_49\\_7.2.1\\_1.pdf](https://moonjeinstitute.bhonsala.in/encyc/2021/5/22/2_11_41_49_7.2.1_1.pdf)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

SHRAMANUBHAV SHIBIR We as an institution believe that our role involves something more than simply imparting knowledge and skills to the students. In continuation of The tradition of Shramanbhuv camp which was started in the year 2013. Dr. Moonje Institute has continued for the past few 8 years. As an active agent of social change, DMI takes on voluntary activities in the creation of a culture of social responsibility in society through flagship activity of the institute Shramanubhav shibir which was held on February 21 22, 2020 at Village-Kosavan, Taluka-Kalwan, District-Nashik. The purpose of this activity was to keep a record of natural resources and to protect its further erosion. Total 30 Students and 5 Staff members of Dr. Moonje Institute participated in shibir. While working for the purpose of creating a future for villagers living in the forest areas. This village is close to the border between Maharashtra and

Gujarat. The students dealt with the topic of forest tagging conservation. The experiment was conducted to protect the villages biodiversity wealth for the foreseeable future. In this area, a total of 230 Mahua Koshimb trees which are the source of livelihood of villagers were registered in one area of the forest. This work was annexed by Shramanubhav Shibir of MBA students. For the last eight years Kalampada, Lavalali, Sadarpada, Ranvihir, Kelvihir, Ragtavihir, Zari in Peth taluka have constructed small soil dams. Every year participation of the students is increasing in connection with the social responsibility role by constructing earthen dams in forested areas. For many students, living in the countryside was the first experience for many. Dinner was arranged in the house on the first day. One or two people in each house in the village. The residents welcomed the students with a big hospitality. A large number of students chatted with more than fifteen families in the village, including rice bread, onion, vegetable and vegetable meal. From this, students got to know the wildlife. After dinner, the villagers gathered in the village where the villagers performed their traditional song. The inauguration, forestry, exercise, think-tank session took place at the actual camp site of Shramanubhav Shibir. Ajit Gavit of the Vanvasi Kalyan Ashram gave a detailed introduction to the project. With the help of students and villagers, Resident Welfare Ashram activist Mr Popat Gangurde, Mr . Suhas Deshmukh, Mr Kishore Suryavanshi, Mr.Mahale sir were also present The important thing is Shramanubhav Shibir-2020 led by Prajakta Meher, Vinayak Pawar, Bhavan Patil, Preeti Poddar, Prashant Deshmukh, Sunny Dhware, Divij Dhangar, Ketan Fulzele, Priyanka Joshi,Tejas Dave of MBA-1 Students and Staff of DMI.

Provide the weblink of the institution

[https://moonjeinstitute.bhonsala.in/encyc/2021/5/22/2\\_11\\_38\\_53\\_7.3.1\\_1.pdf](https://moonjeinstitute.bhonsala.in/encyc/2021/5/22/2_11_38_53_7.3.1_1.pdf)

### **8.Future Plans of Actions for Next Academic Year**

Dr Moonje Institute of Management Computer Studies has designed the following plan of action for next Academic year on some of important areas like Admission process for students as per schedule of MH-CET-CELL Maharashtra Government. Induction process for new Students of MBA-I MCA-II. In current pandemic situation Plan of teaching learning in online mode Offline mode if Government reopens schools colleges is also focused as high priority needs to be given to learning even in lockdown situation Meeting industry experts is another lectures of industry experts for students on diverse topics every week under the Title: Industry Samvaad .The Staff of every Institute is backbone of working and the staff needs to be updated with regular training motivation programmes especially during covid pandemic and in online mode only because of covid curbs which are likely to remain in place for longer than expected time. The covid pandemic has changed the way business is going to work with IT Skills forming backbone of each important sector of industry so students must be trained in IT Skills more rigorously than before.The plan for IT Skills updation is finalized .The covid situation has shown that skills upgradation and e commerce are most promising sectors for students and hence from placement point of view ecommerce companies and IT Companies offer the highest opportunities for placement so this area is being planned. The institute is in process of setting up research center in management which needs certain human and knowledge resources and planning is complete how to put it in place.The regular extra curricular activities are planned and if situation of pandemic improves than it can be implemented .