



CHME Society's

Dr. Moonje Institute of Management & Computer Studies ,Nashik

(Affiliated to S.P.Pune University & Approved by AICTE New Delhi)

Bhonsala Military College Campus Rambhoomi, Nashik – 422 005

Accredited by NAAC B+

Ph. No. (0253) 6519128 Tele fax-(0253) 2309617

Internal Complaint Committee (ICC) A. Y. 2022-23

Sr. No.	Name	Designation
1	Dr. Preeti Kulkarni	Chair Person
2	Mr. Nitin Chaudhari	Member
3	Mrs. Swati Lakhalgaonkar	Member
4	Mr. Ramesh Thakare	Member
5	Mrs. Vaishali Ushir	Member
6	Ms. Mansi Bitode	Student
7	Mr. Yash Karwal	Student
8	Mr. Tanuj Lonare	Student

Functions

- Identifying and resolve grievance related to harassments.
- To develop and maintain safe, healthy and supportive environment for students and staff in the campus.
- Organize workshops, seminars on topics such as health, safety etc. for students.
- To monitor and provide guidance to resolve the complaints.



Director

Dr. Moonje Institute, Nashik.



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YEAR	NUMBER OF COMPLAINTS APPEALED	NUMBER OF COMPLAINTS ADDRESSED	AVERAGE TIME FOR COMPLAINTS REDRESSED IN NUMBER OF DAYS
2022-2023	--Nil--	--Nil--	--Nil--



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Date: 13/12/2022

NOTICE

All the members of Internal Complaints Committee (ICC) are asked to attend the meeting in the Seminar Hall on 15/12/2022 at 02.30 P.M. The agenda of the meeting is to discuss the prevention, prohibition and redressal of sexual harassment of women employees and students of the Institute.

Director
Dr. Moonje Institute, Nashik

Copy to:

- ⇒ To the Director
- ⇒ To be circulated to all ICC committee members,
- ⇒ Office file



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Date/Time: 15/12/2022/ 02.30 PM

Internal Complaints Committee Minutes of Meeting

Venue: Seminar Hall

Chairperson: Director, Dr. Moonje Institute, Nashik

Points Discussed in the Meeting:

1. Meeting was held at 02.30 PM with a welcome note by the chairperson.
2. The Chairperson was pleased to inform in the meeting that, their no single complaint received regarding sexual harassment and any other relevant complaint. In spite of that chairperson advice to the members, that to take necessary measure to smooth functioning of the academic.
3. Discussion made 'regarding roles and responsibilities of ICC members according to the provisions of The Sexual Harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013.
4. The chairperson advised to sensitize staff members and students about their rights to have safe and healthy environment.
5. It is decided to increase awareness among staff members and students by arranging awareness program for the prevention, prohibition and redressal of sexual harassment.
6. Discussion made on the availability and sufficiency of CCTV cameras located inside the college campus.
7. The meeting ended with thanks notes by the member Dr. Nitin Chaudhari.

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The following members were present:-

Sr. No.	Name	Designation
1	Dr. Preeti Kulkarni	Chair Person
2	Mr. Nitin Chaudhari	Member
3	Mrs. Swati Lakhgaonkar	Member
4	Mr. Ramesh Thakare	Member
5	Mrs. Vaishali Ushir	Member
6	Ms. Mansi Bitode	Student
7	Mr. Yash Karwal	Student
8	Mr. Tanuj Lonare	Student

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Date: 15/03/2023

NOTICE

All the members of Internal Complaints Committee (ICC) are asked to attend the meeting in the principal room on 18/03/2023 at 02.30 P.M. The agenda of the meeting is to discuss the prevention, prohibition and redressal of sexual harassment of women employees and students of the Institute.

Director
Dr. Moonje Institute, Nashik.

CC to:-

- To the Director,
 - To be circulated to all ICC committee members,
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Date/Time: 18/03/2023 , 02.30 P.M.

Venue: Seminar Hall

Chairperson: Director

Points Discussed in the Meeting:

1. Meeting was started sharp by 02.30 PM with a welcome note by the chairperson. The minutes of the previous meeting was circulated to all the members and action taken report approved by the committee members.
2. The committee noted that no complaints of sexual harassment have been received from any women employees and students of the college. Hence Chairperson appreciated the members for maintaining the functions of ICC effectively and meaning fully.
3. The roles and responsibilities of the ICC was discussed, Implementation of various measures also discussed with all the members of ICC.
4. The chairperson suggested to create awareness among the students and faculty members about the functioning of the ICC and further suggested to keep necessary hoardings in prominent places.
5. Budget allocation for conducting awareness programme approved by the members. Chairperson suggested inviting Alumni to interact with students.
6. The meeting ended with thanks note by the chairperson and note about the next meeting schedule and venue.

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