YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution　　　　　　　C.H.M.E. SOCIETY'S DR. MOONJE
　　　　　　　　　　　　　　　　　　　　　INSTITUTE OF MANAGEMENT AND
　　　　　　　　　　　　　　　　　　　　　COMPUTER STUDIES

- Name of the Head of the institution　　DR. PREETI MAHESH KULKARNI

- Designation　　　　　　　　　　　　　Director

- Does the institution function from its own　Yes
  campus?

- Phone no./Alternate phone no.　　　　02532309617

- Mobile no　　　　　　　　　　　　　9890646845

- Registered e-mail　　　　　　　　　　moonje_institute@rediffmail.com

- Alternate e-mail　　　　　　　　　　director@moonjeinstitute.com

- Address　　　　　　　　　　　　　　BMC CAMPUS, RAMBHOOMI, GANGAPUR
  　　　　　　　　　　　　　　　　　　ROAD, NASHIK

- City/Town　　　　　　　　　　　　　NASHIK

- State/UT　　　　　　　　　　　　　　Maharashtra

- Pin Code　　　　　　　　　　　　　　422005

2.Institutional status

- Affiliated /Constituent　　　　　　　Affiliated

- Type of Institution　　　　　　　　　Co-education

- Location　　　　　　　　　　　　　　Urban

- Financial Status   **Self-financing**

- Name of the Affiliating University   **SAVITRIBAI PHULE PUNE UNIVERSITY**

- Name of the IQAC Coordinator   **DR.SHRIRAM ZADE**

- Phone No.   **02532342840**

- Alternate phone No.   **9175947050**

- Mobile   **9422582897**

- IQAC e-mail address   **dmi.iqac@moonjeinstitute.com**

- Alternate Email address   **moonje_institute@rediffmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://moonjeinstitute.bhonsala.in/encyc/2022/8/26/AQAR-2020-21-(1)-(1)_202208261150096870.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://moonjeinstitute.bhonsala.in/encyc/2022/12/21/Academic-Calendar-A.Y.2021-22_20221221152817493 1.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**2.75**	**2019**	**08/02/2019**	**07/02/2024**

6.Date of Establishment of IQAC   **02/08/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	**Nirbhay Kanya Yojana**	**SAVITRIBAI PHULE PUNE UNIVERSITY, PUNE**	**2021-22**	**5000**

8.Whether composition of IQAC as per latest NAAC guidelines `Yes`

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year `4`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `No`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`Admissions Successfully Completed.`

`Execution of Academic Calendar.`

`Industry Samvaad Series.`

`COVID-19 Vaccination Drive.`

`Extention Activities like Nirbhay Kanya Yojana,Shramanubhav Shibir etc.`

`Ph.D. Research Center started.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Guest Lecture Series for Industry Institute Interface.	Institute was successfully conducted a Industry Samvaad series in the presence of prominent and successful industrialist.
Holistic Student Development Activities.	Institute was successfully organized the various activities for students like Adventure Camp,Nirbhay Kanya Yojana, Vaccination Drive etc.
Project Management Institute & GROW Sessions.	Institute was successfully conducted PMI & GROW Activities.
Updation of ICT Equipment's.	Executed.
Co-teaching Sessions.	Co-teaching sessions are conducted successfully.
MOU's & Industry Linkages.	Successfully Executed.
Make the Ph.D. Research Center functional.	Six students registered.

13.Whether the AQAR was placed before statutory body?　　　　**Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Developement Committee	08/02/2022

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	C.H.M.E. SOCIETY'S DR. MOONJE INSTITUTE OF MANAGEMENT AND COMPUTER STUDIES
• Name of the Head of the institution	DR. PREETI MAHESH KULKARNI
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02532309617
• Mobile no	9890646845
• Registered e-mail	moonje_institute@rediffmail.com
• Alternate e-mail	director@moonjeinstitute.com
• Address	BMC CAMPUS, RAMBHOOMI, GANGAPUR ROAD, NASHIK
• City/Town	NASHIK
• State/UT	Maharashtra
• Pin Code	422005
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• Type of Institution	Co-education
• Location	Urban
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• Name of the IQAC Coordinator	**DR.SHRIRAM ZADE**
• Phone No.	**02532342840**
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• IQAC e-mail address	**dmi.iqac@moonjeinstitute.com**
• Alternate Email address	**moonje_institute@rediffmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://moonjeinstitute.bhonsala.in/encyc/2022/8/26/AQAR-2020-21-(1)-(1)_202208261150096870.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://moonjeinstitute.bhonsala.in/encyc/2022/12/21/Academic-Calendar-A.Y.2021-22_20221221152817 4931.pdf

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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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- Name of the statutory body

Name	Date of meeting(s)
College Developement Committee	08/02/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	13/01/2022

15.Multidisciplinary / interdisciplinary

National Education Policy (NEP-2020) seeks to bring a paradigm shift and a revolutionary change in the way education is being imparted in the country. Institute is taking efforts to encourage

faculties to adopt pedagogies that promote discovery, questioning and experiential learning for the students. The Institute has sensitized faculty members through various deliberations like workshops, discussions, round tables, webinars, expert guidance, etc. to Multidisciplinary/interdisciplinary curriculum and its significance in present academic scenario. The cognizance is taken that relevant pedagogy with technological innovations is adopted in teaching and learning methodology. The merits of *Multi-disciplinary education will be offered to build character, persona, intellect, physique, positive insights and outlook of learners, transforming them into versatile and well-rounded individuals. Institute has mission to provide all-round quality education for holistic development of students. To execute this, Institute will organize various trainings for experiential learning and regular activities like Guest lectures, workshops, seminars, sharmanubhav shibir and military training adventure camp. Under the guidlines of S.P. Pune University we provide various electives. the curriculum is mapped with a number of certification courses to avail credits as per their choice.* Academic calender is redesigned to include Multidisciplinary /Interdisciplinary courses as electives. Institute has established Dr. Moonje Centre for Leadership and Public Policy to provide experiential learning to the society at large. It is aiming towards development of women leadership and offering the relevent information from grassroot level for formation of various policies to the Goverment.

16.Academic bank of credits (ABC):

The institute has started offering credits to the students who successfully completed the courses mapped for their curriculum through various platforms like NPTL, SWAYAM, etc. SPPU has taken the initiative for awareness and importance of ABC platform among the students as well as faculty.

17.Skill development:

The institute has established Startup & Innovation Cell for promoting innovation & entrepreneurship activities in the core point as skill development. It has raised confidence and expanded horizons of creativity of students. The Intention of Startup & Innovation Cell for providing the infrastructure & dissemination of knowledge for idea creation to make students encourage through various competitions, activities, industrial visits and expert guidance in skill development to start their own startup. 2 students could successfully turn as entreprenures with these mentoring and support. Institute executed MoU with BHAU part of

CoEP and PMI.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Through Language Acacdemy institute has taken initiative to encourage students towards learning of most ancient language of Inida 'Sanskrit' from last 2 years. Institute organizes various activities to bring awareness about integration of Indian Knowledge system. Instiute having books in library of Indian Knowledge System Volume -1 & Indian Knowledge System Volume -2 for reference. Institute will organize workshop/seminar for Indian knowledge system. Faculties have conducted sessions on other institutes and sister concerns delivering IKS. The online linkages between education and culture will be carried out through various online platforms such as SWAYAM, EBSCO(E-Database), DELNET (E- Database) and will be extended to provide teachers & students with a structured, user-friendly environment to execute IKS.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The revised Curriculum builds on the implementation of the Choice Based Credit System (CBCS) and Grading System initiated in the AY 2015. The curriculum takes the programme to the next level in terms of implementing Outcome Based Education along with the Choice Based Credit System (CBCS) and Grading System. All courses are designed with outcomes centered on cognitive abilities namely Remembering, Understanding, Applying, Analyzing, Evaluating and Creating. The Course Objectives (COs) are also aligned to the program outcome – Program specific outcome (PO-PSO) philosophy. The main focus of Management discipline and it's relevant all course syllabus have been designed with due consideration to known the specific needs corporate and social at large so as to apply the spirit of NEP.

20. Distance education/online education:

The institute has provided the digital platforms as an when required. Google classroom platform are used for the academic delivery and assesments. The institute has planned to adopt LMS for smooth teaching learning process.

Extended Profile

1. Programme

1.1 Number of courses offered by the institution across all programs during the year	**2**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**332**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**87**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**171**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**15**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**16**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**14**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**76.79**
4.3 Total number of computers on campus for academic purposes	**211**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Dr. Moonje Institute affiliated to SPPU. The Institute's curriculum assigned by the University for MBA & MCA programs. The Academic Calendar prepared as per the norms of University. Institute's academics are scheduled as per the guidelines by the University. Departmental meetings to discuss the implementation of the curriculum and allocation of subjects . The academic workload of faculties is decided as per University norms. The faculties prepare the teaching plan for implementation of curriculum. The faculty members take part in curriculum development . The action plan designed and implemented for effective delivery of the Curriculum.

- Teaching plans of each subject in each semester prepared by the faculty members. The syllabus communicated to the students at the beginning of the semester.
- ICT tools such as Laptop, LCD Projectors, Google Classroom etc. are also used for imparting education.
- Students and teachers feedback are also used for the upgradation of the curricula.The faculty members undergo faculty development programs to upgrade their knowledge.The e-resources access available for the faculty members and

students in the Classroom.

- **Students' industrial visits are organized for practical exposure in different sectors for better understanding.**
- **The Institute focuses on holistic development of the students.**

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://moonjeinstitute.bhonsala.in/encyc/2022/12/21/Academic-Calendar-A.Y.2021-22_20221211528174931.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar The academic calendar includes the planning of various academic activities such as commencement of the classes, continuous internal evaluation, student feedback, counseling sessions etc. For effective curricular planning and implementation, the Academic Calendar is followed. Academic Calendar on the basis of their programme requirement and the schedule of CIE.

Continuous Internal Evaluation(CIE) The college has a set mechanism for CIE which includes Class Test, Term End Examination, Internal examination and other evaluation tools as per the requirement of the courses.

Nature of CIE The college adheres to the academic calendar for the conduct of CIE. Nature of CIE: Continuous internal evaluation is done with various assessment tools such as Class Test, Term End Examination, Internal examination, viva, presentations, group discussions, case study, seminar, open book test, article review etc.

Schedule of the examination Class Test, Term End Examination and Internal examination schedule is conveyed to the course incharges and students well in advance through the college website, notice boards and circulation of the notice in the concerned classes.

Internal assessment program Internal assessment program is conducted according to the schedule given in the academic calendar. Aforementioned process ensures effective continuous

internal evaluation in accordance with the academic calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://moonjeinstitute.bhonsala.in/encyc/ 2022/12/21/Academic-Calendar- A.Y.2021-22_20221221528174931.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

79

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Co-curricular and Extracurricular Activities

The content of the curriculum is implemented with a view to develop professional skills, ethical and human values among the students which will help them to survive and excel in the competitive environment. The college follows the principle of inclusion and equal opportunity for all and ensures inclusion of aforementioned cross cutting issues. Across the programs, there are many courses in the curriculum with topics that deal with Human Rights, Cyber Law and IT Security and CSR.

1. Gender

Numbers of programs are conducted for girl students on Women

Empowerment, Laws for Women, on Women's Day.

2. Environment and Sustainability

The Institute has taken initiative in Tree plantation programs which are introduced by the Indian Government. Institute promotes environmental protection through tree plantation and other sustainable development programs in the nearby villages during Shramanubhav Shibir.

3. Course in Human Rights

The course 'Human Rights' started by SPPU with an aim to create understanding about human rights, human values and responsibility of respecting, defending and promoting human rights. The participants learn how to handle cross cutting issues relevant to Gender, how to inculcate Human Values and the institutional framework of human rights and duties in India.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

162

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

162

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://moonjeinstitute.bhonsala.in/encyc/ 2022/11/1/1.4.2-Feedback-2021-2022_2022110 11656182248.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://moonjeinstitute.bhonsala.in/encyc/ 2022/11/1/1.4.2-Feedback-2021-2022_2022110 11656182248.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

161

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

76

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institute involved in the centralized admission programme run by the state government authorities in Maharashtra. The institute has very less control over the admitting students to MBA & MCA programmes. In the institute, the students' level first is categorized on the basis of their CET Scores and the percentage of the qualifying examination. On the overall assessment the students initially identified as the slow and fast learners. In the subsequent semesters, the students are also identified on the basis of their performance in each course.

The following measures are the prominent in organizing special programs for the students.

Advanced Learners:

Expert sessions are organized with identifying the special interests of the fast learners. They are also encouraged to participate in various online training programmes related to their specializations.

Slow Learners:

The special training sessions are conducted for the students who are finding difficulties in understanding the academic concepts. The students are also encouraged to attend the revision lectures. The special efforts are also taken to perform better in the exams by providing them the question banks. The students also share their academic difficulties in mentor-mentee meetings where their issues can be channelized by the discussion with subject teachers.

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in/encyc/ 2022/12/21/2.2.1---Programmes-for-advanced -learners-and-slow- learners_202212211008535121.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
332	14

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In the past COVID era Institute has conducted many activities for the holistic development of the students. The academic was switched to online mode. The Institute has organized Webinars, Industry Samwaad (Industrialist Interactions) and offline workshops. Students get supported with finding right projects, solving case studies along with courses on online / e-learning platforms like SWAYAM and other MOOC. The institute also encouraged the students to participate in various online and offline activities.

- **The MBA & MCA students collectively involve in planning and implementation of various activities which develop their team building skills, decision making, leadership skills etc. to make the activities successful.**
- **In the participative activities students are encourage to take part in various on field activities where they learn the theoretical concept practically.**

The problem solving skills development among the students through the various live case studies and caselets discussed in the class.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://moonjeinstitute.bhonsala.in/encyc/ 2022/11/1/7.2.1-Best- practices_20221101707134265.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the ICT preparedness, the Institute has provided advanced configured Laptops to the faculty members for their easy accessibility during the pandemic situation. All teachers cater the need of online education through the ICT tools provided by the institute. Even in case of physical conduction of the classes the institute has dedicated digital classrooms for all MBA and MCA programmes and the classes. The institute made teaching learning process more interesting with the use of multimedia including LCD projectors, internet-enabled computer/laptop systems, Mobiles etc. There are fourteen such smart classrooms equipped with LAN as well as WiFi facilities. In the institute, the teachers are using Google Suite and Google classrooms are created by teachers for online delivery of the study materials, assessment and communication. Hard disk containing web and video courses from SWAYAM are also used as e-resources for students. In the Institute, A seminar hall, auditorium, and meeting room all have multimedia facilities. To connect with all of its students, the college also maintains an official YouTube account.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	*View File*
Circulars pertaining to assigning mentors to mentees	*View File*
Mentor/mentee ratio	*View File*

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	*View File*

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	*View File*
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

143

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

All the Examinations are coordinated by the College Exam Officer (CEO). The institute has its code of conduct to hold the Examinations. With and make policy decisions for transparent and robust internal examinations. As per the University curriculum for assessment, assignments, quizzes, MCQs, open-book tests, tutorials, surprise tests, orals, seminars, and presentations are all included in the continuous internal evaluations. The internal assessment conducted for the students follow the variety and frequency of the modes. The institute follows twofold evaluation pattern through Institute and the University. The exam department in coordination with academic heads prepares the Internal Continuous Evaluation Timetables. The planned schedule is then displayed on college website and circulated in student WhatsApp groups. In class, every subject faculty declares the portion of concurrent evaluation. The students then communicated the internal assessment marks for the betterment in the succeeding assessments. The students with poor performance then provided a chance with additional concurrent evaluation for the betterment. Thus, the Institute's examination system is found transparent and robust in terms of frequency and mode.

File Description	Documents
Any additional information	View File
Link for additional information	https://moonjeinstitute.bhonsala.in/encyc/ 2022/12/21/2.5.1-Internal-Assessment- guidelines_20221221009322527.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

After the COVID-19 environment the students' assessments returned to the normal concurrent evaluation methods. However the students also provided online mode for the assessment. The institute followed all the University guidelines for evaluation during and after the pandemic impact. While assessing the students on online mode of evaluation, many of the students were come across with the connectivity problems and missed their concurrent evaluations. In such cases the students' grievances were handled positively and provided that extra chance to appear for the additional evaluation mode and perform better in the academics. The Institute has taken maximum care to conduct internal evaluations with the flexible modes, time bound and transparent manner. While solving the students' problem the Exam Committee provide a timely solution to the student's grievance about University Exams as well as internal continuous assessments.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://moonjeinstitute.bhonsala.in/encyc/2022/12/21/2.5.2-CE-Timetables_202212211009587597.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institute uses the Bloom's Taxonomy for outcome-based education. The Institute website, prospectus, classrooms, labs, etc. are used to exhibit and inform students about the Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs). The Institute introduces POs, PSOs, and COs, as well as other academic details, to the new batch of MBA and MCA students during the first stage of the Induction Programme. Every teacher aims to align each course outcome to a programme outcome in the teaching plan based on relevance. Based on the degree of correlation, there are three levels of relevance: 1 for low correlation, 2 for medium correlation, and 3 for strong correlation. In the institute, POs and PSOs are designed to ensure complete and comprehensive learning about the program and courses as these are significant for the successful career of the student. The department head and director continuously oversaw the process, and IQAC ultimately gave its approval.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://moonjeinstitute.bhonsala.in/encyc/2022/12/21/2.6.1-PO_PSO_CO-List_20221221010294392.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

IQAC Cell monitors and evaluates the effectiveness and efficiency of the process of achieving POs and COs. The criterion of course accomplishment is based on how well students perform in the assessment components. As per the curriculum, the courses are evaluated internally, externally, or by using both methods.

The Institute follows the curriculum of Savitribai Phule Pune University (SPPU), Pune. The institution uses direct and indirect methods for assessing the programme and course outcomes, which are referred to as formative and summative evaluation. In the teaching learning process, direct attainment and indirect attainment are the foundations upon which COs are attained. The major part of CO, PO and PSO attainment is based on Class performance activities consisting of CIE, Formative assessment like assignments, tutorials, experiments, quiz etc. The direct attainment considers the students performance in the internal concurrent evaluations and the end semester external evaluations. However, the indirect attainment is all about the performance of the students in the various activities, programmes arranged in the institute under the co-curricular activities.

The levels of attainments defined as Low, Moderate and High, where Low defines 41-60%, Moderate as 61-80% & High level is above 80% of the students' overall performance.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://moonjeinstitute.bhonsala.in/encyc/ 2022/12/21/2.6.2Attainment-of- CO_PO_PSO_20221221101110496.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

138

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://moonjeinstitute.bhonsala.in/encyc/ 2022/12/21/2.6.3-Annual-Report-2021-22-wit h-Results_20221221101525591.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://moonjeinstitute.bhonsala.in/encyc/2022/12/21/2.7-Student- Satisfaction-Survey_20221221012263623.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1

File Description	Documents
Any additional information	*View File*
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	*View File*

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	*View File*
Institutional data in prescribed format	*View File*

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

02

File Description	Documents
List of research projects and funding details (Data Template)	*View File*
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

An environment for innovation has been developed by the DMI.

Famous people are requested to serve as resource persons for various events because of their major contributions to research, society, and other sectors. For fostering innovation and entrepreneurship activities, DMI formed the Startup & Innovation Cell. It has improved learners' self-esteem and broadened their creative horizons. The goal of the Startup & Innovation Cell is to inspire students to engage in innovation and entrepreneurship by offering the necessary infrastructure and informational resources like:

- to assist new businesses Patent protection
- assistance in the creation and development of a custom business model
- to provide teaching about entrepreneurship and industry-institute interaction

As a result of the DMI Incubation Center's efficient operation, at least two students become entrepreneurs each year.

The SPPU has approved the Research Centre it encourages teachers and students to engage in research entrepreneurial activities and initiatives.

The startup & innovation cell plans several events all year long to give students hands-on experience with research and entrepreneurship. "Industry Samwad," master classes, guest lectures, workshops, webinars, etc., and competitions are a few examples.

The Start-up & Innovation cell also hosts a "Idea Generation Competition" to display and evaluate fresh start-up concepts.

Institute could get one copyright.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.moonjeinstitute.com/Encyc/2021/12/1/Eresources.html

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology,

Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

09

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

11

File Description	Documents
URL to the research page on HEI website	https://moonjeinstitute.bhonsala.in//Encyc/2021/11/26/PhD-in-Management.html
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

02

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

DMI focuses on Developing Business Leaders and IT Professionals with Global Vision and Indian Values. DMI aims to provide platform for its learners with respect to sensitizing them towards social issues. It helps in holistic development of students.

Shramanubhav Shibir is one of the initiatives taken by DMI to imbibe the importance of working on social issues among learners. Institute is conducting this activity from last 10 years continuously.

Every year participation of the students is increasing in connection with the social responsibility role by constructing earthen dams in forested areas. This village is close to the border between Maharashtra and Gujarat. This year the students dealt with tree plantation & conservation. The purpose of this activity is to protect natural resources and to protect its further erosion. The experiment was conducted to protect the village's biodiversity wealth for the foreseeable future.

Institute has also conducted the COVID-19 Vaccination drive in collaboration with SPPU, DTE Nashik & Nashik Municipal Health Department . It was successful vaccination drive and provided the online certificates to participants. It was an initiative by the Institute for a social purpose and assistance to Government of India and Government of Maharashtra for penetration of COVID-19 Vaccination.

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in/p/social-connect/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

`01`

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`04`

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

251

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has the most recent ICT equipment and the necessary infrastructure to offer a productive teaching-learning environment. The infrastructure facilities are periodically updated in consideration of advancements and increasing demand in the educational sector for institute. ICT resources are available in each classroom. Projectors, Internet access, and WiFi connectivity are available in the classrooms for improved and interactive teaching and learning. Computers are available in the library for browsing e-journals, looking up books, and using online educational resources. Additionally, libraries offer printing and reprographics services. The institute offers an audio- visually equipped conference hall, Classroom, and dedicated auditorium. For completing practical and project-related work, MCA and MBA students have access to well- equipped computer labs. According to AICTE standards, every lab has PCs with the most recent configuration and other ICT accessories. The most recent software and antivirus programmes are installed on the PCs. For students with special needs, the institute includes wheelchair and ramp facilities. CCTV cameras are placed throughout the campus to provide safety and alertness.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://moonjeinstitute.bhonsala.in/encyc/2022/12/3/4.1.1-UPDATED-FINALweblink_20221203173072632.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute has the facilities and infrastructure required to conduct co-curricular and extracurricular student activities. Seminars, workshops, cultural events, and other student activities are held at the institute's auditorium, seminar room, and meeting space. For the efficient running of events, the auditorium and conference room are equipped with a dedicated sound system, music system, and other auxiliary equipment.

Auditorium ? Area - 351 sq mtr ? User Rate – 260 Seminar Hall ? Area - 135.13 sq mtr ? User Rate – 70 Meeting Room ? Area - 105 sq mtr ? User Rate – 50

Cricket, badminton, volleyball, and other sports are played on the institute campus's sports field. For indoor games like Carrom, Chess, Table Tennis, and others, there is a sports room. The pupils have access to the C.H.M.E Society's sports facilities, including an athletic field, basketball and volleyball courts, a swimming pool, and horseback riding. Students can attend adventure camps where they can partake in a variety of activities. Dhyan Mandir is on campus and is used for yoga and meditation. Yoga classes are offered by the institution to both employees and students. Additionally, the gym has a variety of exercise gear.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://moonjeinstitute.bhonsala.in/encyc/ 2022/12/3/4.1.2_weblink_202212031730557009 .pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://moonjeinstitute.bhonsala.in/encyc/ 2022/12/3/4.1.3weblink_20221203173141 7842. pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

23.18

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library came into existence since the inception of this college.The library is divided into different sections consisting of Stack section, OPAC section, Internet section, Research Section, Journal and bound- volume section, Circulation Section, Reading hall etc. The library also provides personal assistance to physically disabled students for the utilization of library resources. Through various online platforms, such as e-mails, what's app, Google Classroom, website, etc., library provides users with current awareness services, updates of new arrivals, and SDI services. Library is using Library Management Software "Delplus" version 2.0. Library is working on online circulation system. All the services of the library are partially automated.

Users can search the library collection online through the OPAC service provided by the library. There is one computer assigned for the OPAC service at the entrance of the library.There are 11 computers with internet access in the library where users can access e-resources.Library has its remote login facilities as well to provide uninterrupted access to e-resources through our subscribed e- databases platform. Library has provided access to a collection of e-books through the Google drive to all the students and staff. Additionally, library users are provided with the training sessions to maximize their use of e-resources.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://moonjeinstitute.bhonsala.in/encyc/2022/12/3/4.2.1-WEBLINK_20221203174517 5329.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e- ShodhSindhu Shodhganga Membership e- books Databases Remote access toe-resources   A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.19 Lakhs

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

51

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In order to maintain effective operation, Dr. Moonje Institute consistently works to provide cutting-edge technology and refresh its ICT facilities. An effective ICT infrastructure has been built up and is regularly maintained. Computer laboratories, libraries, staff rooms, exam departments, and offices all have the most recent models of computers and laptops, as well as printers, scanners, and other peripherals. Software for the required operating system and applications is installed on computers. Each PC has Quickheal-Seqrite Endpoint Security Antivirus installed, and it receives frequent updates.

All of the PCs are linked together in a local area network (LAN) using Gigabit structured cabling at 1000 Mbps.The client PCs' Quickheal Antivirus software is managed by a different server. The server room also maintains central control of CCTV. Students and staff can access Wi-Fi to complete academic tasks. The institute intends to build and establish a campus with Wi-Fi by extending this further. For the purpose of implementing IoT and robotics projects, a dedicated lab is currently being developed.

Details of Updation:

A.Y 2021-2022

- **IoT Kits**
- **DIY Kits**
- **Bluetooth Speaker**
- **Computer Systems**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://moonjeinstitute.bhonsala.in/encyc/2022/12/3/4.3.1-weblink_202212031747390067.pdf

4.3.2 - Number of Computers

178

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.63

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Dr. Moonje Institute has outlined its entire physical, academic, and support infrastructure's regulations and procedures in detail.

Maintenance of the Institute's Infrastructure:

To encourage interactive learning, the classrooms and conference rooms are outfitted with the most modern ICT tools, such as LCD projectors, Internet access, and sound systems. CCTVs were put in place to guarantee the security and safety of both the employees and the youngsters. Fire extinguishers are placed in locations that are easy to access.

A lab assistant is in charge of installing and updating software as well as maintaining computer gear. For printer and generator maintenance, the university has an AMC. With the assistance of other professionals, the website is frequently updated and maintained. If necessary, the authorised vendors handle the repairs of IT peripherals.

Library Maintenance:

Library has a system to track purchases according to the courses that are available. Every-year, journal issues are bound and stored in the library as reference materials. It is routine practise to remove books and other reading material that is no longer relevant for usage.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://moonjeinstitute.bhonsala.in/encyc/2022/12/3/4.4.2_Weblink_20221203174956893 0.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

240

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://moonjeinstitute.bhonsala.in/encyc/ 2022/11/1/5.1.3_20221101170238379.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

469

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

469

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

53

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Dr. Moonje has formed the Board of Student Development cell in the A.Y. 2021-22. This cell consists of the Director of the Institute, teaching staff representative & student representatives. In this Cell, Director is working as Chairman. Students of both courses (MBA / MCA) are members of the cell. One lady representative is also included in it.

This cell work for activities related to students' interest. Some of the activities are as follows:

- Issues related to Academic activities
- Cultural activities,
- Industrial visits,
- Participation in various events in DMI / outside DMI
- Social development etc

Apart from the Student council various committees are formed .

Library Committee: Students council put forth the issues related to the library like the requisition of books, reading facilities, e-databases, books to be included in the book bank, and other services by the Library.

Anti-Ragging Committee: As per the norms of Savitribai Phule Pune University, Anti-Ragging Committee is formed. The objective of this Committee is to control the menace of ragging.

Internal Quality Assurance Cell (IQAC):- The IQAC is meant forplanning, guiding, and monitoring the Quality Assurance (QA) and Quality Enhancement (QE) activities of the colleges.

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in/encyc/ 2022/11/1/5.3.2_20221101703453966.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

17

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

In Dr. Moonje Institute , alumni's are playing a significant role for the overall development of students. For keeping the rapport with alumni , DMI arranges alumni meet every Year . DMI is really proud of its alumni and also their success .

The institute has registered Alumni Association under Mumbai

Public Trust Act, 1950. Name of the Public Trust is Dr. Moonje Institute Alumni Association, Nashik. Registration number of Public Trust is F-0019384(NSK).

For the benefit of current students Alumni Association take efforts in various ways like conducting sessions, mentoring.

Alumni's of DMI are currently working with excellent designations. Therefore they help students to understand current trends in the business. They also provide placement opportunities to the outgoing students.

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in/encyc/2022/11/1/5.4.1_202211011704129222.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The leadership of institution reflects with the vision and mission of the institution. Institutional governance reflects processes and structures that governing bodies, faculty, and administrators use to develop policies and make decisions that affect the institution.

- Quality Education
- Management Skills

To ensure that institution is efficiently administered, Institute follows an organizational structure.

- The Society
- Chairman- Head of CDC
- Director
- Faculty Members

CDC meet with director to see Academic administration, collaboration, research, faculty development and agendas for institutional progress. These meetings are where important policies and decision making takes place. Guardian and Chairman are responsible for policy and finances. The Chairman and Director meet with departmental coordinators to communicate management perspectives. Regular meetings are held to ensure effective implementation. It ensures that quality of teaching and learning is improved.

Student representatives are members of committees.

- Anti- Ragging Committee
- Placement Committee
- Library Committee

Faculty members are also part of committees-

- Governing Council
- Anti – Ragging Committee
- Women's Grievance Cell
- IQAC
- Statutory Committee

Following are the initiatives undertaken by the institution:

- Research center
- Startup and Incubation Cell
- Students Welfare Women Empowerment

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in//Encyc/2021/11/26/Organization-Structure.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- Decentralization and participatory management are practiced to achieveDevelopment of its stakeholders. Director, Coordinator, IQAC Coordinator, Activity Co-coordinators, Library and office are responsible for the overall operations.

- **Guardian and Chairman have decision-making powers over financial, personnel, salary increments, performance reviews, and other decisions. Director is supported by the Guardian and the Chairman.**
- **College Development Committee (CDC) and governing council are policy-making bodies. Director is the member secretary and members are appointed from education and non-education according to the rules of AICTE, University of Maharashtra Act.**
- **Student council is normatively integrated. The Secretaries of Departmental Committees and the Chairman of Institutes are empowered to sign financial transactions. Director has authority over administrative matters of the Institute. Director is supported by a Deputy Director, academic and office staff.**
- **Director, Co-ordinators and In-charge collectively discuss matters. IQAC is formed as per norms. They meet periodically to discuss the policies and its implementation.**
- **Faculties contribute to the management process through CDC and are part of administrative meetings. Stakeholders are given points of the activities in annual meeting. Through operative decentralization, we practice delegation and improve productivity.**

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in/p/college-development-committee/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institute has drafted a strategic plan for development of academics.

- **Students Admission:The institute follows admission process under Government of Maharashtra, National CET Cell (DTE). The Institute accepts students in reserved categories according to reservation policies. Institute assesses students at entry level based on entrance exam.**
- **Research and Development:The admissions under Commerce and Management were completed. An introductory session was organized to help researchers to frame the synopsis. The**

Institute has research cell in library with e-learning resources.

- **Linkages, Industry Interaction:Strong industry and academic interfaces allow us to arrange frequent placement campaigns and industry outreach programs. Industry Samvaad Series provide students window to interact with industry experts. National Symposium on Indian Economy and Mentoring Sessions "G.R.O.W" in partnership with Project Management Institute are conducted. Short courses are offered to students. Institute is member of PMI, MACCIA, CSI, CII, AIMA.**
- **Improvement of Scope and Profile of Teaching-Learning Experience through greater use of ICT and innovative means.**
- **IQAC function is necessary to maintain quality required for development.**
- **Strategic Plan and Deployment on website:Strategic Plan and Deployment Objectives is displayed on college website. Important updates are done on website.**

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://moonjeinstitute.bhonsala.in//Encyc/2021/11/26/Academic-Calendar.html
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body:

The Governing Body as per Constitution of college has 16 members. Office Bearers are President, Vice-President, Working President, General Secretary, Joint Secretary and Treasurer.

College Development Committee:

CDC is comprised of 7 members headed by Guardian and Chairman, 4 members from industry and Alumni. CDC makes decision on financial investments, collaborations, Admissions Policy, Teaching Learning, Research, recruitment of staff, promotion and increment.

Administration:

The Guardian, Chairman, Director form core of administration with former bearing final authority in financial matters. The Director caters functioning and guides team to implement tasks.

Various Bodies:

Committees takes central decisions regarding finance, building construction, renovation, maintenance and issues related to hostel.

Recruitment and Promotion Policies:

Recruitment at institute level is done as per guidelines of DTE, AICTE, SPPU in consultation with Parent Society. Roster checking is done and vacancies are approved by university. An advertisement is placed and selection process is done by inviting eligible candidates.

Grievance Redressal Mechanisms:

They include Women's Grievance Cell, Anti-Ragging Committee, complaints boxes placed and full implementation of RTI. Appellate officers for the RTI are Director and Deputy Director.

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in//Encyc /2022/4/9/Careers.html
Link to Organogram of the institution webpage	https://moonjeinstitute.bhonsala.in//Encyc /2021/11/30/Organogram.html
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For any institute the human resources working there are the backbone of it. and safe work environment and improving staff motivation and performance are critical issues for every workplace. Organization takes care to keep its workforce motivated.

- **1.Faculty members are promoted for self-development programs and higher education**
- **2.Facilitation for Research - Duty leaves are provided for Research Oriented Activities. Staff Members can purchase any book for research directly on behalf of Library.**
- **3.Staff members can publish their books using ISBN series of DMI.**
- **4.Health Check-up Camp is organized for Teaching and Non-Teaching Staff.**
- **5.Employee Provident Fund - All Staff are covered under PF act 1953 and contribution done as per Law.**
- **6.Group Insurance - All Teaching and Non-Teaching Staff are covered by Accidental Group Insurance of New India Insurance Company.**
- **7.Fee Concession: Children of Non-Teaching Staff are provided the fee concession while taking admission in CHME Society's school & colleges.**
- **8.Cooperative Credit Society - All Staff can be member of CHME cooperative society and avail loan facility.**
- **9.Free Uniform for Peons - Institute provides free uniforms to support staff.**
- **10.Maternity Leave - Maternity leave for ladies staff are granted.**
- **11.Leaves - Leaves are granted like vacation, casual leave,**

earned leave, medical leave etc as per norms.
- 12.Gratuity - Employees who completed 5 years of service are covered by group gratuity scheme.
- 13.Staff sports matches are organized to improve the working environment.

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in/p/our-faculty-resource/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System: Institute follows 360 Degree performance Appraisal based on 6 categories.

1. Teaching Process

- a. Lectures, tutorials, practical
- b. Other duties
- c. participatory and innovative methodologies
- d. Examination Duties

2. Students' feedback

Student satisfaction is part of the faculty appraisal system. Feedback measure effectiveness of course design and delivery. Apart from confidential feedback, faculty is assessed on performance of students.

3. Departmental Activities

- a. Student related co-curricular and field activities
- b. Workshops, seminars, industrial visits

4. Institute Activities

- a. Accreditation (NAAC)
- b. Contribution to corporate
- c. Professional development

5. Research Publication Summary

- a. Research publications
- b. Research projects and consultancies
- c. Training courses and conferences/seminar/workshop

6. Contribution to Society

360 degree appraisal and details of faculty contribution and performance appraisal in IQAC reviewed by the IQAC Co-ordinator.

Performance Appraisal System of Non-Teaching Staff:Non-teaching staff fills self-appraisal form reviewed by HOD for Technical staff and by head of administrative staff and Principal.

- Profile Knowledge:Understanding of job profile.
- Attendance:The employee should be regular and take informed leaves.
- Communication:Communication with higher authorities and teaching staff
- Team Work:He should be able to work in team
- Technology Updating:Update himself technologies. Ex : Tally, ERP

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in/encyc/ 2022/11/24/6.3.5-DMI-Performonce-Apprisal_ 202204051133035495_20221124l224114967.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- The accounts are audited by Auditor regularly at end of financial year. It is done annually by a Government certified Chartered Accountant, appointed for Institute by CHME Society.
- CHME Society has its own internal auditors who audit documents of College. Internal audit is carried out by the CHME Society's Central Office whereas external audit is conducted by Finance Committee of CHMES with help of external Auditors. Internal audit is done every three months. Observations are made by external auditor.
- It compiles departmental budgets and Annual Budget. A team of internal & external auditor which checks statements of accounts per month for maintaining expenses as per budget allocations. Budget is compiled by operational requirements of each department for current academic year, future plans to be implemented & estimated receipts as per fees sanctioned by state level fee fixation committee. All account books are maintained as per norms of Fee Regulatory Committee, Maharashtra State. Accountant verifies books every day using Tally ERP software.
- External auditor verifies all the account books once a year and provides inputs to incorporate the required changes as per the statutory requirements.

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in/encyc/2022/12/9/6.4.2-Audit-report-21-22-(1)_202212091240428727.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.05

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- **Institute is under parenthood CHME Society which has well-formulated financial policy considering requirements of Institute.Institute provides list of requirements such as equipment, computers, instruments as well as consumables required for next academic session. Society makes a provision for additional funds.**
- **Parent Society and Institute's CDC works on requirements. Finance committee of CHME Society ensures optimum use of available financial resources. They study annual expenditure, scrutinize budget and feedback. Before making major purchases of equipment's or computers, a technical team verifies availability.Mobilization of funds & utilization of resources include matters like fee collection and salary distributions are taken care by management. Fee from Open Category & Scholarships for Reserved Category are main source of funds. Institute do not get salary grants.**
- **Payments are made to suppliers after delivery of goods in**

stipulated quality norms. Bill is checked by accounts. Same procedure is applied for purchasing library books, furniture and fixtures. Payments are made authorized by Chairman & Director of Institute. Tax deductions are done.For Procurement Process, lowest quote price are given work order. For construction & maintenance, approval is obtained from Building Construction Committee. Annual dead stock & Library stock verification is conducted.

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in/encyc/2022/11/24/6.4.3-Financial-Mobilization_202211241226217469.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- **Internal Quality Assurance Cell (IQAC) was established to institutionalize quality in the work of all functions of the Institute.**
- **Students develop core skills and use them to solve real-life problems. This industry needs people who can handle dynamic situations and multitasking skills.Research Centre under the SPPU form the academic year and will take admissions from the next admission process. The Faculty are motivated by the college to write research publication and enroll for PHD.**
- **The institution has an active incubation center for patent and copyright skills.Faculty members create their own subject microplans to provide pre-reading and post-reading comprehension for subject self-study.The Institute has developed a mentoring system.**
- **Examples of Internal Quality Assurance Cell (IQAC) contribution for institutionalizing the Quality assurance strategies.**

Title of the Practice 1: Co-teaching for Teaching – Learning Enhancement

Objectives:

- **To enhance the quality of learning and teaching process with**

practical exposure.

- **To ensure the completion of syllabus according to the industry perspective.**

Title of the Practice 2: Industry Samvaad Series

Objectives:

- **1. To enable cross-learning from academics and its application in industry and develop strategic research collaborations.**
- **2. To develop students for their academic as well as personal, professional skills.**

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in/Industry-Samvaad-Series.html
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To have an effective teaching learning process post-pandemic. To achieve the milestones in the strategic institute adopted many innovative teaching learning methods. Micro plan as per the Blooms Taxonomy, Case Study method of teaching, Students Feedback are the different ways implemented to enhance the teaching learning process. Google Classroom for every subject are used as a common platform for sharing of study material and evaluation. Students are motivated to use learning resources like Swayam and NPTEL in order to guide them to authentic online study material. Mentoring activity proved very supportive to identify challenges in learning process of the students.

Online Teaching & Learning Tools used:

- **Google Calendar**
- **Google Classroom**
- **Case Study**
- **Co-teaching**

IQAC suggested for Academic-Co-ordinator collected students'

feedback for all the subjects to be made obligatory for overall enhancement of teaching learning process at large. One to one communication was done with students who were not attending regularly. LMS is proposed.

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in/Encyc/2022/1/6/Achievements.html
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://moonjeinstitute.bhonsala.in/Encyc/2022/6/11/MoU-with-Sumago-Infotec.html
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **Personal Counseling i.e. Mentoring is provided to the students for academic, examination, family problems, gender-related issues etc.**
- **Institute always encouraged girl students to participate and**

coordinate various activities. Inclusive Representation of women, girl students as a leader in the institute activities.

- Institute has installed Security cameras for safety and security of everyone in and around the campus and also Conduct the workshops related to cybercrime, safety and security.
- The institution constituted the following Committees as per the norms laid by University/UGC: Anti-Ragging, Grievance Redressal Committee, Student Development Committee & others.
- There are separate washroom facilities for girls and boys. The Institute has a separate ladies room for girls with all facilities.
- In Girl's washrooms, the Institute is installed vending machines for the safe and hygienic disposal of sanitary napkins.
- Conducted Yoga Sessions for students & the institute has a day care center for young children.
- Institute has conducted International Women's Day and other day's activities throughout the year.
- The institution promotes gender sensitization through co-curricular activities like guest lectures, poster exhibitions, counseling, committee members etc.
- Student's code of conduct that promotes gender parity at the institute level.
- Institute has conducted NIRBHAY KANYA YOJANA and ADVENTURE CAMP for boys & girls.

File Description	Documents
Annual gender sensitization action plan	https://moonjeinstitute.bhonsala.in/encyc/2022/11/1/7.1.1-Link-Annual-gender-sensitization-action-plan_202211011704564548.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://moonjeinstitute.bhonsala.in/encyc/2022/11/1/7.1.1-Link-Specific-facilities-provided-for-women-in-terms_202211011705270129.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/

A. 4 or All of the above

power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **The primary focus of Instituteis on three important "R" of waste management system i.e. REDUCE, REUSE & RECYCLE.**
- **The DMI institute facilitates several techniques for the management of degradable and non-degradable waste.**
- **Under Swachha Bharat Abhiyan banner the utility of recycling the solid and biomedical waste has been elaborated all over the campus.**
- **The Institute management CHMES has also advised to refuse anything which is not needed.**
- **Institute has informed to students about waste management system and avoids the use of plastic on regular basis through notice board and webinars.**
- **Institute has provided different dustbins on each floor to segregate the different waste like solid, liquid & biomedical etc.**
- **There are supervisor and office staffs that deal with the minimization of waste and every day the waste is collected in bins and disposed to a place where it can be converted into manure.**
- **The waste like plastic disposables, liquid waste and other things are again segregated then collected and kept in a store room and then transported through Nashik Municipal Corporation (NMC) for disposal.**
- **The institute is trying to get in touch with the top level management /society and their support to ensure that the waste is properly recycled.**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Moto Statement:"A Person Having Four Vedas (Knowledge) In Front (To Guide Him), A Bow And Arrows (Power) At His Back (To Back Him) Has A Combination Of "Brahmyam" And Kshatram" And Hence He Is Capable Of Defeating The Enemies Either By "Shap" (Power Of Knowledge) Or "Shar" (Knowledge Of Power)"

VisionStatement:To impart Quality Education for developing vibrant Business Leaders and creating I.T Professionals of High calibre with Indian Values, Global Vision and Social Skills.

MissionStatement:We at DMIMCS are committed to impart Professional Education by inculcating three basic values among the students. Building National Character, Quality Education & Developing Management Skills.

- DMI organizes and conducted several activities which linked with vision & mission statements to build and promote an environment for ethical, cultural, and spiritual values among the students and staff of the institute.
- To develop the emotional and religious feelings among the students and faculty with jointly celebrate the cultural and regional festivals like Independence Day, Republic Day, Maharashtra Day, Environmental Day, Oath, Tree Plantation, Women's Day, Adventure Camp,Diwali, Ganesh Utsav , Sports & Cultural Program, Marathi Bhasha Din, Sadbhavan Diwas,Shramanubhav Shibir etc.
- Institute has conducted Vaccination Drive, Budget Symposium,Yoga Session & Swachh Bharat Abhiyan.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Dr. Moonje Institute sensitizes the students and teaching staffs of the institution to the constitutional obligations about duties, and responsibilities of citizens which enable them to conduct as a responsible citizen.

Programs & Value adding activities during A.Y. 2021-22

- Institute has conducted regular sessions on Constitution of India, Human Rights and Cyber Security.
- Marathi Bhasha Din was celebrated on 28th Feb. 2022 on occasion of the birthday of eminent Marathi poet Vishnu Vaman Shirwadkar also renowned as 'Kusumagraj'.

- **Dharma: A webinar on Indian Ethics was organized by the institute for the students to encourage them to face life challenges and provide them a platform to portrait their views on literature and philosophy.**
- **Institute celebrated International Women's day on 8th March 2022 to appreciate and inspire women which aimed to raise awareness of gender equality.**
- **Independance & Republic Day was celebrated onfollowed by Bharat Mata Pujan.**
- **Sadbhavana Diwaswas organized on the theme of Sadbhavana is to promote National Integration and Communal Harmony among people of all religions, languages and regions.**
- **Yoga Day aims to raise awareness of the many benefits of practicing yoga and other.**
- **Shrmanubhav Shibr is a step towards betterment of vanvashi villages.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://moonjeinstitute.bhonsala.in/encyc/ 2022/11/1/7.1.9-Details-of-activities_202211011706094349.pdf
Any other relevant information	https://moonjeinstitute.bhonsala.in/encyc/ 2022/11/1/7.1.9-Any-other-relevant-information_202211011706445024.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sr.No. Date of Activity Name of Activity

1 5th June 2021: World Environment Day

2 14th June – 21st June 2021: Yoga for Youth

3 15th August 2021: Independence Day Celebration

4 20th August 2021: Sadbhavan Diwas

5 05th Sep. 2021: Teachers Day

6 26th November 2021: Constitution Day

7 11th December 2021: Current Trends in Cyber Security

8 26th January 2022: Republic Day Celebration

9 25th & 26th February 2022: Nirbhay Kanya Yojana-2022

10 28th February 2022: Marathi Bhasha Din

11 2nd to 5th March 2022: Adventure Camp-2022 (Boys & Girls)

12 1st April 2022: Food without Fire"

13 1st May 2022: Maharashtra Day

14 6th June 2022: Shiv Swarajay Divas

15 11th June 2022 Parent's meet

16 21st June 2022: Yoga Day

17 24th to 26th June 2022: Sport & Culture activities

18 15th August 2022: Azadi Ka Amrutmahostav-Independence Day

19 03rd December 2021: World Divyang/Disability Day

20 3rd March 2022 International Women's Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1: Industry Samvaad Series

Objectives:

- To enable cross-fertilization of ideas, and develop strategic research collaborations between Students & Industry Experts.
- To develop students for their academic as well as personal, professional and even social.
- To provide experiential learning.
- To enrich the young minds with real-life knowledge and out of the textbook information.

The Context:Industry Samvaad, as an initiative, was started in Academic Year (2021-22) to provide a platform and enable a dialogue among the Students & Industry experts. In which prominent and successful industrialist share their wisdom with our students and the students get an opportunity to interact with the industry leaders.

Best Practice-2: Vaccination Drive

Objectives:

- **To empower student & people with right knowledge for taking informed decision about the vaccine.**
- **To aware students about the importance of vaccination in pandemic situation.**
- **Reduction of pressure on the healthcare system.**

The Context: Institute has conducted the Vaccination drive in collaboration with SPPU, DTE Nashik & Nashik Municipal Health Department for all students, staff & all peoples of Nashik. Institute provided all the information about the vaccination drive through social media & institute website.Institute has successfully conducted the vaccination drive & provided the online certificates

File Description	Documents
Best practices in the Institutional website	https://moonjeinstitute.bhonsala.in/encyc/ 2022/11/1/7.2.1-Best- practices_202211011707134265.pdf
Any other relevant information	https://www.moonjeinstitute.com/#

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Title of the Practice: Adventure Camp -2022

Objectives:

1. **To offer an opportunity for the management students to grow and practice the principles of togetherness and self-reliance.**
2. **To offer an opportunity for the students to develop team spirit, leadership and healthy personal relationship with others.**
3. **To build individual character, confidence and skills through a wide range of sports.**

The Context:

Adventure Camp is a place where boy & girl students spend time in

the outdoors, challenge themselves, and make new friends. Adventure Camp strives to create a supportive, growth-oriented community where students encounter challenging new experiences and enjoy time in the outdoors. With a balance of nature connection and adventure activities campers will connect with the natural world in multiple ways. Rappelling,Rifle Shooting, Water Rafting, Valley Crossing, Trekking, Kayaking, Management Games, photography and primitive living skills are just a few of our amazing activities.

The Practice:

Date of Camp: 2nd & 3rd March 2022: Boy's Batch

4th & 5th March 2022: Girl's Batch

Beneficiary to: Students of MBA & MCA

Total Attendance: 112 Students + 7 Staff

Impact of the practice:

- Development of lifelong relationships & coordination with the other peoples.
- Develop a connectedness to nature.
- Learning to take positive risks & team management.
- Increases physical ability, which in turn, increases health benefits.

Institute Website Link:

https://moonjeinstitute.bhonsala.in/encyc/2022/11/1/7.3---Institutional-Distinctiveness_202211011707439906.pdf

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Dr. Moonje Institute affiliated to SPPU. The Institute's curriculum assigned by the University for MBA & MCA programs. The Academic Calendar prepared as per the norms of University. Institute's academics are scheduled as per the guidelines by the University. Departmental meetings to discuss the implementation of the curriculum and allocation of subjects . The academic workload of faculties is decided as per University norms. The faculties prepare the teaching plan for implementation of curriculum. The faculty members take part in curriculum development . The action plan designed and implemented for effective delivery of the Curriculum.

- Teaching plans of each subject in each semester prepared by the faculty members. The syllabus communicated to the students at the beginning of the semester.
- ICT tools such as Laptop, LCD Projectors, Google Classroom etc. are also used for imparting education.
- Students and teachers feedback are also used for the upgradation of the curricula.The faculty members undergo faculty development programs to upgrade their knowledge.The e-resources access available for the faculty members and students in the Classroom.
- Students' industrial visits are organized for practical exposure in different sectors for better understanding.
- The Institute focuses on holistic development of the students.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://moonjeinstitute.bhonsala.in/encyc/2022/12/21/Academic-Calendar-A.Y.2021-22_20221221528174931.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar The academic calendar includes the planning of various academic activities such as commencement of the classes, continuous internal evaluation, student feedback, counseling sessions etc. For effective curricular planning and implementation, the Academic Calendar is followed. Academic Calendar on the basis of their programme requirement and the schedule of CIE.

Continuous Internal Evaluation(CIE) The college has a set mechanism for CIE which includes Class Test, Term End Examination, Internal examination and other evaluation tools as per the requirement of the courses.

Nature of CIE The college adheres to the academic calendar for the conduct of CIE. Nature of CIE: Continuous internal evaluation is done with various assessment tools such as Class Test, Term End Examination, Internal examination, viva, presentations, group discussions, case study, seminar, open book test, article review etc.

Schedule of the examination Class Test, Term End Examination and Internal examination schedule is conveyed to the course incharges and students well in advance through the college website, notice boards and circulation of the notice in the concerned classes.

Internal assessment program Internal assessment program is conducted according to the schedule given in the academic calendar. Aforementioned process ensures effective continuous internal evaluation in accordance with the academic calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://moonjeinstitute.bhonsala.in/encyc /2022/12/21/Academic-Calendar- A.Y.2021-22_20221211528174931.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic	B. Any 3 of the above

council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

79

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Co-curricular and Extracurricular Activities

The content of the curriculum is implemented with a view to develop professional skills, ethical and human values among the students which will help them to survive and excel in the competitive environment. The college follows the principle of inclusion and equal opportunity for all and ensures inclusion of aforementioned cross cutting issues. Across the programs, there are many courses in the curriculum with topics that deal with Human Rights, Cyber Law and IT Security and CSR.

1. Gender

Numbers of programs are conducted for girl students on Women Empowerment, Laws for Women, on Women's Day.

2. Environment and Sustainability

The Institute has taken initiative in Tree plantation programs which are introduced by the Indian Government. Institute promotes environmental protection through tree plantation and other sustainable development programs in the nearby villages during Shramanubhav Shibir.

3. Course in Human Rights

The course 'Human Rights' started by SPPU with an aim to create understanding about human rights, human values and responsibility of respecting, defending and promoting human rights. The participants learn how to handle cross cutting

issues relevant to Gender, how to inculcate Human Values and the institutional framework of human rights and duties in India.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

162

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

162

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://moonjeinstitute.bhonsala.in/encyc /2022/11/1/1.4.2-Feedback-2021-2022_20221 1011656182248.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://moonjeinstitute.bhonsala.in/encyc /2022/11/1/1.4.2-Feedback-2021-2022_20221 1011656182248.pdf

TEACHING-LEARNING AND EVALUATION
2.1 - Student Enrollment and Profile
2.1.1 - Enrolment Number Number of students admitted during the year
2.1.1.1 - Number of students admitted during the year
161

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

76

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institute involved in the centralized admission programme run by the state government authorities in Maharashtra. The institute has very less control over the admitting students to MBA & MCA programmes. In the institute, the students' level first is categorized on the basis of their CET Scores and the percentage of the qualifying examination. On the overall assessment the students initially identified as the slow and fast learners. In the subsequent semesters, the students are also identified on the basis of their performance in each course.

The following measures are the prominent in organizing special programs for the students.

Advanced Learners:

Expert sessions are organized with identifying the special interests of the fast learners. They are also encouraged to participate in various online training programmes related to their specializations.

Slow Learners:

The special training sessions are conducted for the students who are finding difficulties in understanding the academic concepts. The students are also encouraged to attend the revision lectures. The special efforts are also taken to perform better in the exams by providing them the question banks. The students also share their academic difficulties in mentor-mentee meetings where their issues can be channelized by the discussion with subject teachers.

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in/encyc /2022/12/21/2.2.1---Programmes-for-advanc ed-learners-and-slow- learners_202212211008535121.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
332	14

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In the past COVID era Institute has conducted many activities for the holistic development of the students. The academic was switched to online mode. The Institute has organized Webinars, Industry Samwaad (Industrialist Interactions) and offline workshops. Students get supported with finding right projects, solving case studies along with courses on online / e-learning platforms like SWAYAM and other MOOC. The institute also encouraged the students to participate in various online and offline activities.

- The MBA & MCA students collectively involve in planning and implementation of various activities which develop their team building skills, decision making, leadership

skills etc. to make the activities successful.
- In the participative activities students are encourage to take part in various on field activities where they learn the theoretical concept practically.

The problem solving skills development among the students through the various live case studies and caselets discussed in the class.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://moonjeinstitute.bhonsala.in/encyc /2022/11/1/7.2.1-Best- practices_20221101707134265.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the ICT preparedness, the Institute has provided advanced configured Laptops to the faculty members for their easy accessibility during the pandemic situation. All teachers cater the need of online education through the ICT tools provided by the institute. Even in case of physical conduction of the classes the institute has dedicated digital classrooms for all MBA and MCA programmes and the classes. The institute made teaching learning process more interesting with the use of multimedia including LCD projectors, internet-enabled computer/laptop systems, Mobiles etc. There are fourteen such smart classrooms equipped with LAN as well as WiFi facilities. In the institute, the teachers are using Google Suite and Google classrooms are created by teachers for online delivery of the study materials, assessment and communication. Hard disk containing web and video courses from SWAYAM are also used as e-resources for students. In the Institute, A seminar hall, auditorium, and meeting room all have multimedia facilities. To connect with all of its students, the college also maintains an official YouTube account.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

143

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

All the Examinations are coordinated by the College Exam Officer (CEO). The institute has its code of conduct to hold the Examinations. With and make policy decisions for transparent and robust internal examinations. As per the University curriculum for assessment, assignments, quizzes, MCQs, open-book tests, tutorials, surprise tests, orals, seminars, and presentations are all included in the continuous internal evaluations. The internal assessment conducted for the students follow the variety and frequency of the modes. The institute follows twofold evaluation pattern through Institute and the University. The exam department in coordination with academic heads prepares the Internal Continuous Evaluation Timetables. The planned schedule is then displayed on college website and circulated in student WhatsApp groups. In class, every subject faculty declares the portion of concurrent evaluation. The students then communicated the internal

assessment marks for the betterment in the succeeding assessments. The students with poor performance then provided a chance with additional concurrent evaluation for the betterment. Thus, the Institute's examination system is found transparent and robust in terms of frequency and mode.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://moonjeinstitute.bhonsala.in/encyc/2022/12/21/2.5.1-Internal-Assessment-guidelines_20221211009322527.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

After the COVID-19 environment the students' assessments returned to the normal concurrent evaluation methods. However the students also provided online mode for the assessment. The institute followed all the University guidelines for evaluation during and after the pandemic impact. While assessing the students on online mode of evaluation, many of the students were come across with the connectivity problems and missed their concurrent evaluations. In such cases the students' grievances were handled positively and provided that extra chance to appear for the additional evaluation mode and perform better in the academics. The Institute has taken maximum care to conduct internal evaluations with the flexible modes, time bound and transparent manner. While solving the students' problem the Exam Committee provide a timely solution to the student's grievance about University Exams as well as internal continuous assessments.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://moonjeinstitute.bhonsala.in/encyc/2022/12/21/2.5.2-CE-Timetables_20221211009587597.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institute uses the Bloom's Taxonomy for outcome-based education. The Institute website, prospectus, classrooms, labs, etc. are used to exhibit and inform students about the Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs). The Institute introduces POs, PSOs, and COs, as well as other academic details, to the new batch of MBA and MCA students during the first stage of the Induction Programme. Every teacher aims to align each course outcome to a programme outcome in the teaching plan based on relevance. Based on the degree of correlation, there are three levels of relevance: 1 for low correlation, 2 for medium correlation, and 3 for strong correlation. In the institute, POs and PSOs are designed to ensure complete and comprehensive learning about the program and courses as these are significant for the successful career of the student. The department head and director continuously oversaw the process, and IQAC ultimately gave its approval.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://moonjeinstitute.bhonsala.in/encyc/2022/12/21/2.6.1-PO_PSO_CO-List_20221221101029439.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

IQAC Cell monitors and evaluates the effectiveness and efficiency of the process of achieving POs and COs. The criterion of course accomplishment is based on how well students perform in the assessment components. As per the curriculum, the courses are evaluated internally, externally, or by using both methods.

The Institute follows the curriculum of Savitribai Phule Pune University (SPPU), Pune. The institution uses direct and indirect methods for assessing the programme and course outcomes, which are referred to as formative and summative evaluation. In the teaching learning process, direct attainment and indirect attainment are the foundations upon which COs are attained. The major part of CO, PO and PSO attainment is based

on Class performance activities consisting of CIE, Formative assessment like assignments, tutorials, experiments, quiz etc. The direct attainment considers the students performance in the internal concurrent evaluations and the end semester external evaluations. However, the indirect attainment is all about the performance of the students in the various activities, programmes arranged in the institute under the co-curricular activities.

The levels of attainments defined as Low, Moderate and High, where Low defines 41-60%, Moderate as 61-80% & High level is above 80% of the students' overall performance.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://moonjeinstitute.bhonsala.in/encyc/2022/12/21/2.6.2Attainment-of-CO_PO_PSO_20221221101110496.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

138

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://moonjeinstitute.bhonsala.in/encyc/2022/12/21/2.6.3-Annual-Report-2021-22-with-Results_20221221101525591.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://moonjeinstitute.bhonsala.in/encyc/2022/12/21/2.7-Student-Satisfaction-Survey_20221221012263623.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

02

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

An environment for innovation has been developed by the DMI. Famous people are requested to serve as resource persons for various events because of their major contributions to research, society, and other sectors. For fostering innovation and entrepreneurship activities, DMI formed the Startup & Innovation Cell. It has improved learners' self-esteem and broadened their creative horizons. The goal of the Startup & Innovation Cell is to inspire students to engage in innovation and entrepreneurship by offering the necessary infrastructure and informational resources like:

- **to assist new businesses Patent protection**
- **assistance in the creation and development of a custom business model**
- **to provide teaching about entrepreneurship and industry-institute interaction**

As a result of the DMI Incubation Center's efficient operation, at least two students become entrepreneurs each year.

The SPPU has approved the Research Centre it encourages teachers and students to engage in research entrepreneurial activities and initiatives.

The startup & innovation cell plans several events all year long to give students hands-on experience with research and entrepreneurship. "Industry Samwad," master classes, guest lectures, workshops, webinars, etc., and competitions are a few examples.

The Start-up & Innovation cell also hosts a "Idea Generation Competition" to display and evaluate fresh start-up concepts.

Institute could get one copyright.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.moonjeinstitute.com/Encyc/2021/12/1/Eresources.html

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

09

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

11

File Description	Documents
URL to the research page on HEI website	https://moonjeinstitute.bhonsala.in//Encyc/2021/11/26/PhD-in-Management.html
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

02

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

DMI focuses on Developing Business Leaders and IT Professionals with Global Vision and Indian Values. DMI aims to provide platform for its learners with respect to sensitizing them towards social issues. It helps in holistic development of students.

Shramanubhav Shibir is one of the initiatives taken by DMI to imbibe the importance of working on social issues among learners. Institute is conducting this activity from last 10 years continuously.

Every year participation of the students is increasing in

connection with the social responsibility role by constructing earthen dams in forested areas. This village is close to the border between Maharashtra and Gujarat. This year the students dealt with tree plantation & conservation. The purpose of this activity is to protect natural resources and to protect its further erosion. The experiment was conducted to protect the village's biodiversity wealth for the foreseeable future.

Institute has also conducted the COVID-19 Vaccination drive in collaboration with SPPU, DTE Nashik & Nashik Municipal Health Department . It was successful vaccination drive and provided the online certificates to participants. It was an initiative by the Institute for a social purpose and assistance to Government of India and Government of Maharashtra for penetration of COVID-19 Vaccination.

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in/p/social-connect/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red

Cross/ YRC etc., during the year

04

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

251

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has the most recent ICT equipment and the necessary infrastructure to offer a productive teaching-learning environment. The infrastructure facilities are periodically updated in consideration of advancements and increasing demand in the educational sector for institute. ICT resources are available in each classroom. Projectors, Internet access, and WiFi connectivity are available in the classrooms for improved and interactive teaching and learning. Computers are available in the library for browsing e-journals, looking up books, and using online educational resources. Additionally, libraries offer printing and reprographics services. The institute offers an audio-visually equipped conference hall,

Classroom, and dedicated auditorium. For completing practical and project-related work, MCA and MBA students have access to well- equipped computer labs. According to AICTE standards, every lab has PCs with the most recent configuration and other ICT accessories. The most recent software and antivirus programmes are installed on the PCs. For students with special needs, the institute includes wheelchair and ramp facilities. CCTV cameras are placed throughout the campus to provide safety and alertness.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://moonjeinstitute.bhonsala.in/encyc/2022/12/3/4.1.1-UPDATED-FINALweblink_20221203173O072632.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute has the facilities and infrastructure required to conduct co-curricular and extracurricular student activities. Seminars, workshops, cultural events, and other student activities are held at the institute's auditorium, seminar room, and meeting space. For the efficient running of events, the auditorium and conference room are equipped with a dedicated sound system, music system, and other auxiliary equipment.

Auditorium ? Area - 351 sq mtr ? User Rate – 260 Seminar Hall ? Area - 135.13 sq mtr ? User Rate – 70 Meeting Room ? Area - 105 sq mtr ? User Rate – 50

Cricket, badminton, volleyball, and other sports are played on the institute campus's sports field. For indoor games like Carrom, Chess, Table Tennis, and others, there is a sports room. The pupils have access to the C.H.M.E Society's sports facilities, including an athletic field, basketball and volleyball courts, a swimming pool, and horseback riding. Students can attend adventure camps where they can partake in a variety of activities. Dhyan Mandir is on campus and is used for yoga and meditation. Yoga classes are offered by the institution to both employees and students. Additionally, the gym has a variety of exercise gear.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://moonjeinstitute.bhonsala.in/encyc/2022/12/3/4.1.2_weblink_20221203173055700 9.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://moonjeinstitute.bhonsala.in/encyc/2022/12/3/4.1.3weblink_20221203173141784 2.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

23.18

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library came into existence since the inception of this college.The library is divided into different sections consisting of Stack section, OPAC section, Internet section, Research Section, Journal and bound- volume section, Circulation Section, Reading hall etc. The library also provides personal assistance to physically disabled students for the utilization of library resources. Through various online platforms, such as e-mails, what's app, Google Classroom, website, etc., library provides users with current awareness services, updates of new arrivals, and SDI services. Library is using Library Management Software "Delplus" version 2.0. Library is working on online circulation system. All the services of the library are partially automated. Users can search the library collection online through the OPAC service provided by the library. There is one computer assigned for the OPAC service at the entrance of the library.There are 11 computers with internet access in the library where users can access e-resources.Library has its remote login facilities as well to provide uninterrupted access to e-resources through our subscribed e- databases platform. Library has provided access to a collection of e-books through the Google drive to all the students and staff. Additionally, library users are provided with the training sessions to maximize their use of e-resources.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://moonjeinstitute.bhonsala.in/encyc/2022/12/3/4.2.1-WEBLINK_20221203174517532 9.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.19 Lakhs

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

51

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In order to maintain effective operation, Dr. Moonje Institute consistently works to provide cutting-edge technology and refresh its ICT facilities. An effective ICT infrastructure has been built up and is regularly maintained. Computer laboratories, libraries, staff rooms, exam departments, and

offices all have the most recent models of computers and laptops, as well as printers, scanners, and other peripherals. Software for the required operating system and applications is installed on computers. Each PC has Quickheal-Seqrite Endpoint Security Antivirus installed, and it receives frequent updates.

All of the PCs are linked together in a local area network (LAN) using Gigabit structured cabling at 1000 Mbps.The client PCs' Quickheal Antivirus software is managed by a different server. The server room also maintains central control of CCTV. Students and staff can access Wi-Fi to complete academic tasks. The institute intends to build and establish a campus with Wi-Fi by extending this further. For the purpose of implementing IoT and robotics projects, a dedicated lab is currently being developed.

Details of Updation:

A.Y 2021-2022

- IoT Kits
- DIY Kits
- Bluetooth Speaker
- Computer Systems

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://moonjeinstitute.bhonsala.in/encyc/2022/12/3/4.3.1-weblink_20221203174739006 7.pdf

4.3.2 - Number of Computers

178

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.63

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Dr. Moonje Institute has outlined its entire physical, academic, and support infrastructure's regulations and procedures in detail.

Maintenance of the Institute's Infrastructure:

To encourage interactive learning, the classrooms and conference rooms are outfitted with the most modern ICT tools, such as LCD projectors, Internet access, and sound systems. CCTVs were put in place to guarantee the security and safety of both the employees and the youngsters. Fire extinguishers are placed in locations that are easy to access.

A lab assistant is in charge of installing and updating software as well as maintaining computer gear. For printer and

generator maintenance, the university has an AMC. With the assistance of other professionals, the website is frequently updated and maintained. If necessary, the authorised vendors handle the repairs of IT peripherals.

Library Maintenance:

Library has a system to track purchases according to the courses that are available. Every-year, journal issues are bound and stored in the library as reference materials. It is routine practise to remove books and other reading material that is no longer relevant for usage.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://moonjeinstitute.bhonsala.in/encyc /2022/12/3/4.4.2_Weblink_202212031749568930.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

240

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://moonjeinstitute.bhonsala.in/encyc /2022/11/1/5.1.3_20221101702383379.pdf
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

469

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

469

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

53

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Dr. Moonje has formed the Board of Student Development cell in the A.Y. 2021-22. This cell consists of the Director of the Institute, teaching staff representative & student representatives. In this Cell, Director is working as Chairman. Students of both courses (MBA / MCA) are members of the cell. One lady representative is also included in it.

This cell work for activities related to students' interest. Some of the activities are as follows:

- Issues related to Academic activities
- Cultural activities,
- Industrial visits,
- Participation in various events in DMI / outside DMI
- Social development etc

Apart from the Student council various committees are formed .

Library Committee: Students council put forth the issues related to the library like the requisition of books, reading facilities, e-databases, books to be included in the book bank,

and other services by the Library.

Anti-Ragging Committee: As per the norms of Savitribai Phule Pune University, Anti-Ragging Committee is formed. The objective of this Committee is to control the menace of ragging.

Internal Quality Assurance Cell (IQAC):- The IQAC is meant forplanning, guiding, and monitoring the Quality Assurance (QA) and Quality Enhancement (QE) activities of the colleges.

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in/encyc/2022/11/1/5.3.2_202211011703453966.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

17

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

In Dr. Moonje Institute , alumni's are playing a significant role for the overall development of students. For keeping the rapport with alumni , DMI arranges alumni meet every Year . DMI

is really proud of its alumni and also their success .

The institute has registered Alumni Association under Mumbai

Public Trust Act, 1950. Name of the Public Trust is Dr. Moonje Institute Alumni Association, Nashik. Registration number of Public Trust is F-0019384(NSK).

For the benefit of current students Alumni Association take efforts in various ways like conducting sessions, mentoring. Alumni's of DMI are currently working with excellent designations. Therefore they help students to understand current trends in the business. They also provide placement opportunities to the outgoing students.

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in/encyc/2022/11/1/5.4.1_202211011704129222.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The leadership of institution reflects with the vision and mission of the institution. Institutional governance reflects processes and structures that governing bodies, faculty, and administrators use to develop policies and make decisions that affect the institution.

- Quality Education
- Management Skills

To ensure that institution is efficiently administered, Institute follows an organizational structure.

- The Society
- Chairman- Head of CDC
- Director
- Faculty Members

CDC meet with director to see Academic administration, collaboration, research, faculty development and agendas for institutional progress. These meetings are where important policies and decision making takes place. Guardian and Chairman are responsible for policy and finances. The Chairman and Director meet with departmental coordinators to communicate management perspectives. Regular meetings are held to ensure effective implementation. It ensures that quality of teaching and learning is improved.

Student representatives are members of committees.

- Anti- Ragging Committee
- Placement Committee
- Library Committee

Faculty members are also part of committees-

- Governing Council
- Anti – Ragging Committee
- Women's Grievance Cell
- IQAC
- Statutory Committee

Following are the initiatives undertaken by the institution:

- Research center
- Startup and Incubation Cell
- Students Welfare Women Empowerment

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in//Encyc/2021/11/26/Organization-Structure.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- **Decentralization and participatory management are practiced to achieveDevelopment of its stakeholders. Director, Coordinator, IQAC Coordinator, Activity Co-coordinators, Library and office are responsible for the overall operations.**
- **Guardian and Chairman have decision-making powers over financial, personnel, salary increments, performance reviews, and other decisions. Director is supported by the Guardian and the Chairman.**
- **College Development Committee (CDC) and governing council are policy-making bodies. Director is the member secretary and members are appointed from education and non-education according to the rules of AICTE, University of Maharashtra Act.**
- **Student council is normatively integrated. The Secretaries of Departmental Committees and the Chairman of Institutes are empowered to sign financial transactions. Director has authority over administrative matters of the Institute. Director is supported by a Deputy Director, academic and office staff.**
- **Director, Co-ordinators and In-charge collectively discuss matters. IQAC is formed as per norms. They meet periodically to discuss the policies and its implementation.**
- **Faculties contribute to the management process through CDC and are part of administrative meetings. Stakeholders are given points of the activities in annual meeting. Through operative decentralization, we practice delegation and improve productivity.**

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in/p/college-development-committee/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institute has drafted a strategic plan for development of academics.

- **Students Admission:The institute follows admission process under Government of Maharashtra, National CET Cell (DTE). The Institute accepts students in reserved categories according to reservation policies. Institute assesses students at entry level based on entrance exam.**
- **Research and Development:The admissions under Commerce and Management were completed. An introductory session was organized to help researchers to frame the synopsis. The Institute has research cell in library with e-learning resources.**
- **Linkages, Industry Interaction:Strong industry and academic interfaces allow us to arrange frequent placement campaigns and industry outreach programs. Industry Samvaad Series provide students window to interact with industry experts. National Symposium on Indian Economy and Mentoring Sessions "G.R.O.W" in partnership with Project Management Institute are conducted. Short courses are offered to students. Institute is member of PMI, MACCIA, CSI, CII, AIMA.**
- **Improvement of Scope and Profile of Teaching-Learning Experience through greater use of ICT and innovative means.**
- **IQAC function is necessary to maintain quality required for development.**
- **Strategic Plan and Deployment on website:Strategic Plan and Deployment Objectives is displayed on college website. Important updates are done on website.**

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://moonjeinstitute.bhonsala.in//Encyc/2021/11/26/Academic-Calendar.html
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body:

The Governing Body as per Constitution of college has 16 members. Office Bearers are President, Vice-President, Working President, General Secretary, Joint Secretary and Treasurer.

College Development Committee:

CDC is comprised of 7 members headed by Guardian and Chairman, 4 members from industry and Alumni. CDC makes decision on financial investments, collaborations, Admissions Policy, Teaching Learning, Research, recruitment of staff, promotion and increment.

Administration:

The Guardian, Chairman, Director form core of administration with former bearing final authority in financial matters. The Director caters functioning and guides team to implement tasks.

Various Bodies:

Committees takes central decisions regarding finance, building construction, renovation, maintenance and issues related to hostel.

Recruitment and Promotion Policies:

Recruitment at institute level is done as per guidelines of DTE, AICTE, SPPU in consultation with Parent Society. Roster checking is done and vacancies are approved by university. An advertisement is placed and selection process is done by

inviting eligible candidates.

Grievance Redressal Mechanisms:

They include Women's Grievance Cell, Anti-Ragging Committee, complaints boxes placed and full implementation of RTI. Appellate officers for the RTI are Director and Deputy Director.

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in//Encyc/2022/4/9/Careers.html
Link to Organogram of the institution webpage	https://moonjeinstitute.bhonsala.in//Encyc/2021/11/30/Organogram.html
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For any institute the human resources working there are the backbone of it. and safe work environment and improving staff motivation and performance are critical issues for every workplace. Organization takes care to keep its workforce motivated.

- 1.Faculty members are promoted for self-development programs and higher education
- 2.Facilitation for Research - Duty leaves are provided for Research Oriented Activities. Staff Members can purchase any book for research directly on behalf of Library.
- 3.Staff members can publish their books using ISBN series of DMI.
- 4.Health Check-up Camp is organized for Teaching and Non-Teaching Staff.
- 5.Employee Provident Fund - All Staff are covered under PF act 1953 and contribution done as per Law.
- 6.Group Insurance - All Teaching and Non-Teaching Staff are covered by Accidental Group Insurance of New India Insurance Company.
- 7.Fee Concession: Children of Non-Teaching Staff are provided the fee concession while taking admission in CHME Society's school & colleges.
- 8.Cooperative Credit Society - All Staff can be member of CHME cooperative society and avail loan facility.
- 9.Free Uniform for Peons - Institute provides free uniforms to support staff.
- 10.Maternity Leave - Maternity leave for ladies staff are granted.
- 11.Leaves - Leaves are granted like vacation, casual leave, earned leave, medical leave etc as per norms.
- 12.Gratuity - Employees who completed 5 years of service are covered by group gratuity scheme.
- 13.Staff sports matches are organized to improve the working environment.

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in/p/our-faculty-resource/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System: Institute follows 360 Degree performance Appraisal based on 6 categories.

1. Teaching Process

- **a. Lectures, tutorials, practical**
- **b. Other duties**
- **c. participatory and innovative methodologies**
- **d. Examination Duties**

2. Students' feedback

Student satisfaction is part of the faculty appraisal system. Feedback measure effectiveness of course design and delivery. Apart from confidential feedback, faculty is assessed on performance of students.

3. Departmental Activities

- **a. Student related co-curricular and field activities**
- **b. Workshops, seminars, industrial visits**

4. Institute Activities

- **a. Accreditation (NAAC)**
- **b. Contribution to corporate**
- **c. Professional development**

5. Research Publication Summary

- **a. Research publications**
- **b. Research projects and consultancies**
- **c. Training courses and conferences/seminar/workshop**

6. Contribution to Society

360 degree appraisal and details of faculty contribution and performance appraisal in IQAC reviewed by the IQAC Co-ordinator.

Performance Appraisal System of Non-Teaching Staff:Non-teaching staff fills self-appraisal form reviewed by HOD for Technical staff and by head of administrative staff and Principal.

- **Profile Knowledge:Understanding of job profile.**
- **Attendance:The employee should be regular and take informed leaves.**
- **Communication:Communication with higher authorities and teaching staff**
- **Team Work:He should be able to work in team**
- **Technology Updating:Update himself technologies. Ex : Tally, ERP**

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in/encyc/2022/11/24/6.3.5-DMI-Performonce-Apprisal_202204051133035495_202211241224114967.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- **The accounts are audited by Auditor regularly at end of financial year. It is done annually by a Government certified Chartered Accountant, appointed for Institute by CHME Society.**
- **CHME Society has its own internal auditors who audit documents of College. Internal audit is carried out by the CHME Society's Central Office whereas external audit is conducted by Finance Committee of CHMES with help of**

external Auditors. Internal audit is done every three months. Observations are made by external auditor.

- It compiles departmental budgets and Annual Budget. A team of internal & external auditor which checks statements of accounts per month for maintaining expenses as per budget allocations. Budget is compiled by operational requirements of each department for current academic year, future plans to be implemented & estimated receipts as per fees sanctioned by state level fee fixation committee. All account books are maintained as per norms of Fee Regulatory Committee, Maharashtra State. Accountant verifies books every day using Tally ERP software.
- External auditor verifies all the account books once a year and provides inputs to incorporate the required changes as per the statutory requirements.

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in/encyc/2022/12/9/6.4.2-Audit-report-21-22-(1)_202212091240428727.pdf
Upload any additional information	[View File]()

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.05

File Description	Documents
Annual statements of accounts	[View File]()
Any additional information	[View File]()
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File]()

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- Institute is under parenthood CHME Society which has well-formulated financial policy considering requirements of Institute.Institute provides list of requirements such as equipment, computers, instruments as well as consumables required for next academic session. Society makes a provision for additional funds.
- Parent Society and Institute's CDC works on requirements. Finance committee of CHME Society ensures optimum use of available financial resources. They study annual expenditure, scrutinize budget and feedback. Before making major purchases of equipment's or computers, a technical team verifies availability.Mobilization of funds & utilization of resources include matters like fee collection and salary distributions are taken care by management. Fee from Open Category & Scholarships for Reserved Category are main source of funds. Institute do not get salary grants.
- Payments are made to suppliers after delivery of goods in stipulated quality norms. Bill is checked by accounts. Same procedure is applied for purchasing library books, furniture and fixtures. Payments are made authorized by Chairman & Director of Institute. Tax deductions are done.For Procurement Process, lowest quote price are given work order. For construction & maintenance, approval is obtained from Building Construction Committee. Annual dead stock & Library stock verification is conducted.

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in/encyc/2022/11/24/6.4.3-Financial-Mobilization_20221241226217469.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- Internal Quality Assurance Cell (IQAC) was established to institutionalize quality in the work of all functions of the Institute.
- Students develop core skills and use them to solve real-

life problems. This industry needs people who can handle dynamic situations and multitasking skills.Research Centre under the SPPU form the academic year and will take admissions from the next admission process. The Faculty are motivated by the college to write research publication and enroll for PHD.

- The institution has an active incubation center for patent and copyright skills.Faculty members create their own subject microplans to provide pre-reading and post-reading comprehension for subject self-study.The Institute has developed a mentoring system.

- Examples of Internal Quality Assurance Cell (IQAC) contribution for institutionalizing the Quality assurance strategies.

Title of the Practice 1: Co-teaching for Teaching – Learning Enhancement

Objectives:

- To enhance the quality of learning and teaching process with practical exposure.
- To ensure the completion of syllabus according to the industry perspective.

Title of the Practice 2: Industry Samvaad Series

Objectives:

- 1. To enable cross-learning from academics and its application in industry and develop strategic research collaborations.
- 2. To develop students for their academic as well as personal, professional skills.

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in/Industry-Samvaad-Series.html
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To have an effective teaching learning process post-pandemic. To achieve the milestones in the strategic institute adopted many innovative teaching learning methods. Micro plan as per the Blooms Taxonomy, Case Study method of teaching, Students Feedback are the different ways implemented to enhance the teaching learning process. Google Classroom for every subject are used as a common platform for sharing of study material and evaluation. Students are motivated to use learning resources like Swayam and NPTEL in order to guide them to authentic online study material. Mentoring activity proved very supportive to identify challenges in learning process of the students.

Online Teaching & Learning Tools used:

- Google Calendar
- Google Classroom
- Case Study
- Co-teaching

IQAC suggested for Academic-Co-ordinator collected students' feedback for all the subjects to be made obligatory for overall enhancement of teaching learning process at large. One to one communication was done with students who were not attending regularly. LMS is proposed.

File Description	Documents
Paste link for additional information	https://moonjeinstitute.bhonsala.in/Encyc/2022/1/6/Achievements.html
Upload any additional information	View File

| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | B. Any 3 of the above |

File Description	Documents
Paste web link of Annual reports of Institution	https://moonjeinstitute.bhonsala.in/Encyc/2022/6/11/MoU-with-Sumago-Infotec.html
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **Personal Counseling i.e. Mentoring is provided to the students for academic, examination, family problems, gender-related issues etc.**
- **Institute always encouraged girl students to participate and coordinate various activities. Inclusive Representation of women, girl students as a leader in the institute activities.**
- **Institute has installed Security cameras for safety and security of everyone in and around the campus and also Conduct the workshops related to cybercrime, safety and security.**
- **The institution constituted the following Committees as per the norms laid by University/UGC: Anti-Ragging, Grievance Redressal Committee, Student Development Committee & others.**
- **There are separate washroom facilities for girls and boys. The Institute has a separate ladies room for girls with all facilities.**
- **In Girl's washrooms, the Institute is installed vending machines for the safe and hygienic disposal of sanitary napkins.**
- **Conducted Yoga Sessions for students & the institute has a day care center for young children.**
- **Institute has conducted International Women's Day and other day's activities throughout the year.**
- **The institution promotes gender sensitization through co-**

- curricular activities like guest lectures, poster exhibitions, counseling, committee members etc.
- Student's code of conduct that promotes gender parity at the institute level.
- Institute has conducted NIRBHAY KANYA YOJANA and ADVENTURE CAMP for boys & girls.

File Description	Documents
Annual gender sensitization action plan	https://moonjeinstitute.bhonsala.in/encyc/2022/11/1/7.1.1-Link-Annual-gender-sensitization-action-plan_202211011704564548.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://moonjeinstitute.bhonsala.in/encyc/2022/11/1/7.1.1-Link-Specific-facilities-provided-for-women-in-terms_202211011705270129.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- The primary focus of Instituteis on three important "R" of waste management system i.e. REDUCE, REUSE & RECYCLE.
- The DMI institute facilitates several techniques for the management of degradable and non-degradable waste.
- Under Swachha Bharat Abhiyan banner the utility of recycling the solid and biomedical waste has been elaborated all over the campus.

- **The Institute management CHMES has also advised to refuse anything which is not needed.**
- **Institute has informed to students about waste management system and avoids the use of plastic on regular basis through notice board and webinars.**
- **Institute has provided different dustbins on each floor to segregate the different waste like solid, liquid & biomedical etc.**
- **There are supervisor and office staffs that deal with the minimization of waste and every day the waste is collected in bins and disposed to a place where it can be converted into manure.**
- **The waste like plastic disposables, liquid waste and other things are again segregated then collected and kept in a store room and then transported through Nashik Municipal Corporation (NMC) for disposal.**
- **The institute is trying to get in touch with the top level management /society and their support to ensure that the waste is properly recycled.**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	**A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for	A. Any 4 or all of the above

persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Moto Statement:"A Person Having Four Vedas (Knowledge) In Front (To Guide Him), A Bow And Arrows (Power) At His Back (To Back Him) Has A Combination Of "Brahmyam" And Kshatram" And Hence He Is Capable Of Defeating The Enemies Either By "Shap" (Power Of Knowledge) Or "Shar" (Knowledge Of Power)"

VisionStatement:To impart Quality Education for developing vibrant Business Leaders and creating I.T Professionals of High calibre with Indian Values, Global Vision and Social Skills.

MissionStatement:We at DMIMCS are committed to impart Professional Education by inculcating three basic values among the students. Building National Character, Quality Education & Developing Management Skills.

  * **DMI organizes and conducted several activities which linked with vision & mission statements to build and promote an environment for ethical, cultural, and spiritual values among the students and staff of the institute.**
  * **To develop the emotional and religious feelings among the students and faculty with jointly celebrate the cultural and regional festivals like Independence Day, Republic**

Day, Maharashtra Day, Environmental Day, Oath, Tree Plantation, Women's Day, Adventure Camp,Diwali, Ganesh Utsav , Sports & Cultural Program, Marathi Bhasha Din, Sadbhavan Diwas,Shramanubhav Shibir etc.
- Institute has conducted Vaccination Drive, Budget Symposium,Yoga Session & Swachh Bharat Abhiyan.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Dr. Moonje Institute sensitizes the students and teaching staffs of the institution to the constitutional obligations about duties, and responsibilities of citizens which enable them to conduct as a responsible citizen.

Programs & Value adding activities during A.Y. 2021-22

- Institute has conducted regular sessions on Constitution of India, Human Rights and Cyber Security.
- Marathi Bhasha Din was celebrated on 28th Feb. 2022 on occasion of the birthday of eminent Marathi poet Vishnu Vaman Shirwadkar also renowned as 'Kusumagraj'.
- Dharma: A webinar on Indian Ethics was organized by the institute for the students to encourage them to face life challenges and provide them a platform to portrait their views on literature and philosophy.
- Institute celebrated International Women's day on 8th March 2022 to appreciate and inspire women which aimed to raise awareness of gender equality.
- Independance & Republic Day was celebrated onfollowed by Bharat Mata Pujan.
- Sadbhavana Diwaswas organized on the theme of Sadbhavana is to promote National Integration and Communal Harmony among people of all religions, languages and regions.
- Yoga Day aims to raise awareness of the many benefits of practicing yoga and other.
- Shrmanubhav Shibr is a step towards betterment of vanvashi villages.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://moonjeinstitute.bhonsala.in/encyc/2022/11/1/7.1.9-Details-of-activities_202211011706094349.pdf
Any other relevant information	https://moonjeinstitute.bhonsala.in/encyc/2022/11/1/7.1.9-Any-other-relevant-information_202211011706445024.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sr.No. Date of Activity Name of Activity

1 5th June 2021: World Environment Day

2 14th June – 21st June 2021: Yoga for Youth

3 15th August 2021: Independence Day Celebration

4 20th August 2021: Sadbhavan Diwas

5 05th Sep. 2021: Teachers Day

6 26th November 2021: Constitution Day

7 11th December 2021: Current Trends in Cyber Security

8 26th January 2022: Republic Day Celebration

9 25th & 26th February 2022: Nirbhay Kanya Yojana-2022

10 28th February 2022: Marathi Bhasha Din

11 2nd to 5th March 2022: Adventure Camp-2022 (Boys & Girls)

12 1st April 2022: Food without Fire"

13 1st May 2022: Maharashtra Day

14 6th June 2022: Shiv Swarajay Divas

15 11th June 2022 Parent's meet

16 21st June 2022: Yoga Day

17 24th to 26th June 2022: Sport & Culture activities

18 15th August 2022: Azadi Ka Amrutmahostav-Independence Day

19 03rd December 2021: World Divyang/Disability Day

20 3rd March 2022 International Women's Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1: Industry Samvaad Series

Objectives:

- To enable cross-fertilization of ideas, and develop strategic research collaborations between Students & Industry Experts.
- To develop students for their academic as well as personal, professional and even social.
- To provide experiential learning.
- To enrich the young minds with real-life knowledge and out of the textbook information.

The Context:Industry Samvaad, as an initiative, was started in Academic Year (2021-22) to provide a platform and enable a dialogue among the Students & Industry experts. In which prominent and successful industrialist share their wisdom with our students and the students get an opportunity to interact with the industry leaders.

Best Practice-2: Vaccination Drive

Objectives:

- To empower student & people with right knowledge for taking informed decision about the vaccine.
- To aware students about the importance of vaccination in pandemic situation.
- Reduction of pressure on the healthcare system.

The Context: Institute has conducted the Vaccination drive in collaboration with SPPU, DTE Nashik & Nashik Municipal Health Department for all students, staff & all peoples of Nashik. Institute provided all the information about the vaccination drive through social media & institute website.Institute has successfully conducted the vaccination drive & provided the online certificates

File Description	Documents
Best practices in the Institutional website	https://moonjeinstitute.bhonsala.in/encyc/2022/11/1/7.2.1-Best-practices_202211011707134265.pdf
Any other relevant information	https://www.moonjeinstitute.com/#

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Title of the Practice: Adventure Camp -2022

Objectives:

1. To offer an opportunity for the management students to grow and practice the principles of togetherness and self-reliance.
2. To offer an opportunity for the students to develop team spirit, leadership and healthy personal relationship with others.
3. To build individual character, confidence and skills through a wide range of sports.

The Context:

Adventure Camp is a place where boy & girl students spend time in the outdoors, challenge themselves, and make new friends. Adventure Camp strives to create a supportive, growth-oriented community where students encounter challenging new experiences and enjoy time in the outdoors. With a balance of nature connection and adventure activities campers will connect with the natural world in multiple ways. Rappelling,Rifle Shooting, Water Rafting, Valley Crossing, Trekking, Kayaking, Management Games, photography and primitive living skills are just a few of our amazing activities.

The Practice:

Date of Camp: 2nd & 3rd March 2022: Boy's Batch

4th & 5th March 2022: Girl's Batch

Beneficiary to: Students of MBA & MCA

Total Attendance: 112 Students + 7 Staff

Impact of the practice:

- **Development of lifelong relationships & coordination with the other peoples.**
- **Develop a connectedness to nature.**
- **Learning to take positive risks & team management.**
- **Increases physical ability, which in turn, increases health benefits.**

Institute Website Link:

https://moonjeinstitute.bhonsala.in/encyc/2022/11/1/7.3---Institutional-Distinctiveness_20221101707439906.pdf

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

Dr. Moonje Institute of Management & Computer studies is focused on Global vision & Indian Values. With reference to that DMIMCS conducted various activities to obtained the result of holistic development.

- **To organize Seminars, Conferences, Workshops on NEP/Indian Knowledge System.**
- **To organize the program through INDUSTRY SAMVAAD SERIES for advance & slow learner students.**
- **To organize INDUSTRY VISIT for aware the live practical exposer.**
- **To mitigate the gap between industry and academia through HR MEET.**
- **To conduct CAMPUS PLACEMENT DRIVE for project internship/placement.**
- **To organize the various events as a social cause such as Career Counseling, preparation of CET Examination, Tree Plantation, Blood Donation Camp, Shramanubhav Shibir etc.**
- **To promote research culture among students & staff through organize FDP,Ph.D. Research Workshop & Course**

Work.
- To organize various activities throughout the academic year under Board of Student Development (BSD).
- To develop the IT Infrastructure for quality teaching learning process.
- To incorporate latest management & technological resources in the knowledge center.