



Central Hindu Military Education Society's

DR. MOONJE INSTITUTE OF MANAGEMENT & COMPUTER STUDIES

(Approved by AICTE, New Delhi & Affiliated to Savitribai Phule Pune University)(Accredited by NAAC with B+ Grade)

Bhonsala Military College Campus, Rambhoomi, Gangapur Road, Nashik – 422 005.

Ph. No. : (0253) 2309617, 2342840 | Mob. No. 8087019128 | Fax : (0253) 2342840

Website : www.moonjeinstitute.com | www.dmi.bhonsala.in | Email : moonje_institute@rediffmail.com

Contact : 9175917050, 9175927050 | Placement : 9175937050 | Office : 91759475050



(Estd. 2002)

Chairman

Mr. Rahul V. Vaidya

M. Tech., AMPI, MBA, PGDFS

Director

Dr. P. M. Kulkarni

Ph.D.

Ref. No. : DMI /

Date :

Internal Quality Assurance Cell-IQAC Meeting 8 /2/2022

Agenda- Reporting points- IQAC

- 1 AQAR Submitted for 2019-2020
- 2 AQAR Submission for 2020-2021 in progress
- 3 Academic Results of MBA & MCA First Term
- 4 Research Center for Management & Computers is fully Functional Interviews of shortlisted First batch of Students completed
- 5 Symposium On Budget 2022 Held successfully on 5/2/2022
- 6 Interactive Session & Book Launch of Building Bridges Written by shri Vaibhav Dange Sir held
- 7 Training & placement Proposal With Momentum HR services Nasik is In final stage of clearance

Agenda- Discussion points IQAC

- 1 NBA-National Board of Accreditation Certification
- 2 Conducting value addition courses for Students of MBA&MCA
- 3 Faculty Development Programmes for staff
- 4 Management Development Programmes for Staff & students
- 5 Infrastructure requirements A) pantry & Canteen for staff, Students, furniture & Fixtures.

Mr. Satej Kitkule
Faculty & IQAC Coordinator



Dr. Preeti Kulkarni
Director



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Ref. No. : DMI /

Date :

Date: 08/02/2022

IQAC MEETING 8-2-2022 ATTENDENCE

Sr.No	NAME	Designation	POSITION IN IQAC	Signature
01	Mr Hemant Deshpande	Secretary-CHMES-Nasik Division	Management Representative	—
02	Dr Ajit Bhandakkar	Gaurdian-Dr Moonje Institute	Management Representative	Adalt
03	Mr Rahul Vaidya	Chairman- Dr Moonje Institute	Management Representative & Industrialist	Rahul V.
04	Dr Preeti Kulkarni	Director- Dr Moonje Institute	Chairperson IQAC	Preeti
05	Dr Shriram Zade	Deputy Director- Dr Moonje Institute	Teaching Staff Representative	Dr Zade
06	Mrs Swati lakhalgaonkar	Assistant Professor & Academic Coordinator-MBA	Teaching Staff Representative	Swati
07	Miss Rajeshwari Rasal	Assistant professor-MCA & Academic Coordinator-MCA	Teaching Staff Representative	Rajeshwari
08	Dr Nitin Chaudhari	Assistant professor-MBA & Head Research, Innovation & Incubation	Teaching Staff Representative	Nitin
09	Mr Vihay Aghao	Industrialist & College Development Committee Member	Management Representative & Industrialist	—
10	Mr Atharva Naniwadekar	Student-MBA I	Member	Atharva
11	Mr Ketan Fulzele	Student-MBA II	Member	—
12	Ms Niharika kapure	Student-MCA I	Member	Niharika
13	Mr Vivek Patil	Student-MCA II	Member	Vivek
14	Ms Dimpal Patil	Student-MCA III	Member	Dimpal
15	Mr Satej Kitkule	Assistant Professor-MBA	IQAC Coordinator	Satej

CHME Society's
Dr. Moonje Institute of Management and Computer Studies, Nashik.

Internal Quality Assurance Cell (IQAC)

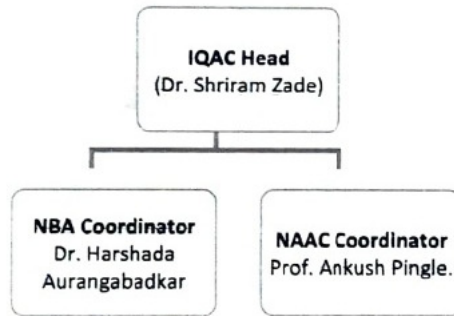
Minutes of Meeting

Meeting of IQAC cell was conducted as on 14/07/2022 at Meeting Hall at 2.30 pm.

Following Members were present for the meeting:

1. Dr. Preeti Kulkarni – Director , DMI
2. Dr. Shriram Zade- Dy. Director, DMI
3. Prof. Ankush Pingle – Asst. Prof. ,DMI
4. Dr. Harshada Aurangabadkar- Asst. Prof., DMI
5. Dr. Niraj Chaoudhari - Asst. Prof., DMI

1. It was proposed that above present members will work as a core team for IQAC
2. Following Structure was proposed for the smooth Functioning of IQAC :



3. Work allocation as per criteria's of NBA and NAAC as follows:
 - i) NAAC Criteria:

Sr. No	Criteria	Mark/Weightage	Coordinatotr
1	Curricular Aspects	95	Prof.Sanjay Salve
2	Teaching-learning and Evaluation	350	Dr.Nitin Chaudhari and Prof. Neeraj Chaudhari
3	Research, Innovations and Extension	105	Dr.Harshada Aurangabdkar
4	Infrastructure and Learning Resources	99	Prof..Rajeshwari Rasal and Prof. Shilpa Mahajan



5	Student Support and Progression	110	Prof.Swati Lakhalgaoonkar and Prof. Aditi Kulkarni
6	Governance, Leadership and Management	92	Prof.Shital Gujarathi and Prof Hema Darne
7	Institutional Values and Best Practices	100	Mr.Ankush Pingale

ii) NBA Criteria :

Criteria No.	Criteria	Mark/Weight age	Coordinators
1	Vision, Mission & Program Educational Objectives	50	Prof. Hema Darne
2	Governance, Leadership & Financial Resources	100	Prof. Rajeshwari Rasal
3	Program Outcomes & Course Outcomes	100	Prof. Swati Lakhalgaoonkar
4	Curriculum & Learning Process	125	Dr. Nitin Chaudhari
5	Student Quality and Performance	100	Prof. Aditi Kulkarni and TPO
6	Faculty Attributes and Contributions	220	Dr. Harshada Aurangabadkar and Prof. Shilpa Mahajan
7	Industry & International Connect	130	Prof. Shital Gujrathi
8	Infrastructure	75	Prof. Ankush Pingle
9	Alumni Performance and Connect	50	Prof. Sanjay Salve
10	Continuous Improvement	50	Prof. Neeraj Chaudhari
	Total	1000	



4. It was suggested that all staff members have to attend expert training on the accreditation procedure. The NBA process had recently been successfully completed by the experts listed below.

Proposed Names of Experts for the process orientation:

1. Dr.Sachin Pachorkar- Associate Prof.-KBT COE
2. Dr.Singh-Prof.-Indira Institute of Management, Pune
3. Dr.Santosh Deshpande- Director,IMCC, Pune.

Harshada Aurangabadkar

Prepared by

Dr. Harshada Aurangabadkar

Dr. Shiram Zade
15/7/22

Dr. Shiram Zade

Preeti Kulkarni

Dr. Preeti Kulkarni



Members were present: MR.RV, DR.PMK,DR.SZ, DR.NC, SRL, RR, ARP, SSS, SVK, SMG, HD, SM

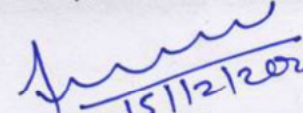
Following points were discussed:

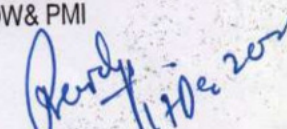
Description	Discussion on	Action Required	Action By	Target Date	Remark
Admissions	<ol style="list-style-type: none"> MBA & MCA Admissions after CAP-1. MAB & MCA CAP-2 Non CAP. Admissions Regular & Working Inquires. 	<ul style="list-style-type: none"> - Need to work on Social Media Marketing - Need to focused on Admissions up to 23/12/2021 	DR.NC/ SRL	30/12/2021	Work in Process
Academic	<ol style="list-style-type: none"> Timetable Subject Allocation MBA & MCA MBA-1 & MCA-1 Commencement Date Required Visiting Faculty 	<ul style="list-style-type: none"> - Commencement Date is 03/01/2022 for new admissions. -Need to take action on less attendance & should focus to Improve student attendance on regular basis. -Need to prepare Visiting Faculty List as per discussion -Submit teaching plan of MBA 2 with rubrics to Ac.Co. 	SRL & RR	17/12/2021	Work in Process
IQAC	<ol style="list-style-type: none"> AQAR Submission CDC Meeting 	<ul style="list-style-type: none"> -Criteria Heads should start work on AQAR Submission till 26/12/2021 -Need to focus on quality work of IQAC. -Coordinator should arrange/schedule meetings on regular basis. -SVK should submit daily report to DR.SZ regarding submission status of AQAR(2020-21). 	SVK & Criteria Heads	26/12/2021	Work in Process
Research Policy	Ready and Submitted	Till no discussion with Hon. Ajit Bhandakkar Sir	MR.RV/ DR.PMK		Pending

Completed Task: Leave & Vacation Policy, Industry Samvaad, Moonje Day Celebration.
Discussion on: Dr. Moonje Center for Public Policy & Leadership, Activities of AMDISA, GROW& PMI


15/12/21
Anil Kulkarni
Faculty-MBA


15/12/21
Dr. Shriram Zade
Dy. Director


15/12/2021
Dr. Preeti Kulkarni
Director


15/12/2021
Mr. Rahul Valdya
Chairman

Minutes of Online Faculty Meeting- 22nd Oct. 2021 at 01.00pm.

Date: 22/10/2021

Following Members were present

Dr.Shriram Zade
Mrs.Rajeshwari Rasal
Mrs.Shilpa Mahajan

Mr.Rahul Vaidya
Mr.Ankush Pingale

Dr.Nitin Chaudhari
Mr.Sanjay Salve

Mr.Satej kitkule
Mrs.Shital Gujarathi

Mrs.Swati Lakhalgaoonkar
Mrs.Kirti Bhalerao

Following points were discussed:

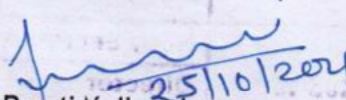
Sr.	Description	Discussion on	Action Required	Action By	Target Date	Remark
1	Admission	Budget Approved & Quotation Received	Finalized Costing of Marketing DM,PN,RC, Television etc.	DR.NC	29/10/2021	Work in Process
2	Alumni Application	Data Entry Completed & Data Verified	Provide all data for discussion	SVK	26/10/2021	Submit report MR.RV
3	Project	Fee Structure Finalized by MR.RV	Restructuring as per guidance of DR.PMK	DR.NC	26/10/2021	Completed
4	SWO	Admission,Academic,Exam, Sport,SWO Completed and ready for discussion	Research, Placement, Incubation, SIP, Social Media, & Code of Conduct in Process	Dept. Heads	12/10/2021 19/10/2021 26/10/2021	Monday onward for discussion
5	Project	Draft Ready and Submitted by DR.PMK	Only Need to finalized	MR.RV	08/10/2021 12/10/2021 15/10/2021 26/10/2021	Pending
6	Academic Advisory Board	Data Collected and sent	-Quality Presentation with PMI,GROW & IS Details -Need to be finalized	SRL & SMG	12/10/2021 15/10/2021 25/10/2021	SMG work on Presentation
7	NEP-2020	Important points of NEP	Submit GroupWise allocation.	SRL & ARP	26/10/2021	Work in Process
8	Leave & Vacation Policy	CL,SL,Instructions & End semester Vacations	Provide all Data to MR.RV with Information	DR.PMK, DR.SZ & RT	08/10/2021 12/10/2021 15/10/2021	Within 1 Month from today
9	DM Brochure	-Draft Submitted to DR.PMK & MR.RV	Industry, Placement & Student Brochures Separately	SMG	12/10/2021 15/10/2021 26/10/2021	Pending
10	Memoranda for C.A.M	Design provided to vendor	Need to take Quotations	SMG	15/10/2021 26/10/2021	Work in Process
11	C.A.C	Office note sent to Bhavan	Need to finalized Date	SVK	26/10/2021	Work in Process
12	AMBA Online Course	-Part of MAK Profile	Need to allot someone			
13	Industry Seminars	Communication Done & Confirmation of 2 Guest		ARP	Ongoing	Work in Process
14	Audio/Video Learning	Requirement of material and machinery's for master class	Work on AV room requirements.	SSS	29/10/2021	

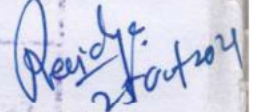
Completed/Ongoing Task: Alumni Meet, Farewell, Media Training-Self-study of 20 LinkedIn modules.

Dr.Moonje Sir Info.-.Shilpa Mahajan should make Separate Section in Library etc.


22/10/2021
Mr.Ankush Pingale
Faculty-MBA


22/10/21
Dr.Shriram Zade
Dy. Director

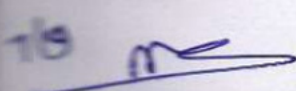

25/10/2021
Dr.Preeti Kulkarni
Director



22/10/2021
Mr.Rahul Vaidya
Chairman

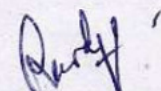
Faculty Meeting Minutes
(Saturday, 04/09/2021, 1.00 PM) – ONLINE MODE

Mr. Rahul Vaidya	Dr. Preeti Kulkarni	Dr. Shriram Zade (AB)
Dr. Nitin Chaudhari	Rajeshwari Rasal	Swati Lakhalgaonkar
Satej Kitkule	Shital Gujrathi	Sanjay Salve
Anusha Pingale (AB)	Shilpa Mahajan	Kirti Bhalerao (AB)
Mahesh Kulkarni		

Sr. No.	Agenda	By	Status
1	OPEN DISCUSSION POINTS (NO PRIOR AGENDA POINTS RECEIVED.)		
	1. CET Workshop on 8 th Sept. 2021 for BMC students	Dr. Nitin Chaudhari	
	2.		
	3. CA Exam (Dec-2021)	Satej Kitkule	Mahesh Kulkarni & Satej Kitkule to be in Lead Role.
	4. Industry Sanwad SoP	Mahesh Kulkarni	MAK, SRL & RR to compile.
	5. Social Media Report		Gujrathi Madam to submit w.r.t. SoP.
	6. Ganesh Utsav	Satej Kitkule	Discussed to be celebrated confining to Covid norms.
	7. GROW program	Dr. Zade	Discussed
	8. PMI Industry Session	Dr. Zade	Nashik MIDC expert to be involved.


 (Mahesh Kulkarni)
 Faculty Meeting
 Coordinator


 (Dr. Preeti Kulkarni)
 Director
 DMIMCS


 (Rahul Vaidya)
 Chairman
 DMIMCS