

**C.H.M.E. Societies**  
**Dr. Moonje Institute of Management Computer Studies, Nasik-5**

**Internal Quality Assurance Cell (IQAC)**

**NOTICE**

**Day : Thursday**

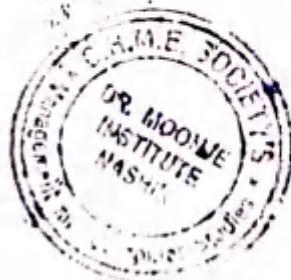
**Date : 18/8/2018**

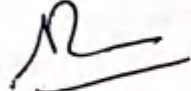
All the Internal Quality Assurance Cell members are informed that a meeting will be held on **Tuesday – 21<sup>st</sup> August 2018** at DMI Meeting Hall, Time: 3.30 pm regarding following agenda.  
Kindly attend the same.

**Agenda of Meeting**

- 1) To discuss Admissions of AY-2018-19
- 1) To discuss Academic Planning & Calendar
- 2) To discuss the NAAC work after S.S.R. Submission.
- 3) To discuss the students Induction and orientation Programme
- 4) To discuss students activities to be conducted in the Semester
- 5) Any other matter Concerned with permission of Hon.Chairman,IQAC

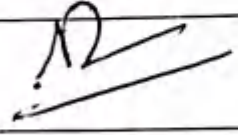
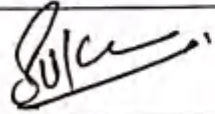

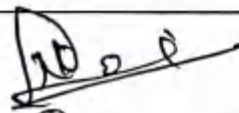
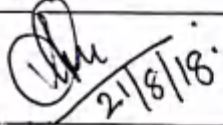
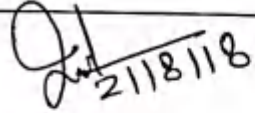
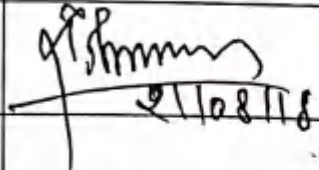
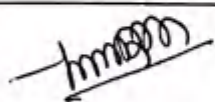
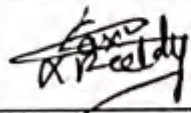
  
**Satej Kitkule**  
Co-ordinator-IQAC



  
**Dr. Shriram Zade**  
Chairman-IQAC

**CHME Society,s**  
**Dr. Moonje Institute of Management Computer Studies**  
**Nasik-5**

**Internal Quality Assurance Cell Members (IQAC)**

SR. NO.	NAME	SIGN
1	Dr. Shriram Zade	
2	Mr.Satej Kitkule	
3	Mr.Mahesh Kulkarni	
4	Mr. Nitin Chaudhari	
5	Mrs.Aparna Havaladar	 21/8/18
6	Mrs.Swati lakhalgaonkar	
7	Ms.Rajeshwari Rasal	 21/8/18
8	Mrs.Rohini Kurundkar	 21/8/18
9	Mr.Ankush Pingale	
10	Mr.Ramesh Thakare	
11	Ms.Laxmi Reddy	
12	Mr.Shekhar Chaudhari	
13	Mr.Tejas Ghate	

**Minutes of Internal Quality Assurance Cell Meeting held on 21/08/2018**

Following points were discussed –

- Hon chairman IQAC Congratulated all members of DMI for Successful SSR completion & upload.
- IQAC Co-ordinator started the Meeting with discussion regarding completion on SSR within given deadline & Student Survey Report.
- Discussion held about Admission of MBA & MCA A. Y. 18-19. MBA Admissions Completed with 120 intake & plan to increase MCA admission. About MCA Admissions following points discussed –
  - i) More than one CET for MCA must be made available by Government.
  - ii) Discussion Reframing of MCA from 3 yr course to 2 yr course
  - iii) Integrated of BCA+MCA 5 years Course should be started by University.
  - iv) MCA CET Coaching will be provide to all the students by Dr. Moonje Institute.
  - v) Follow up of MCA students from available data will be done by faculty members.
- The Academic Planning & Calendar of A.Y. 18-19 was discussed & finalized. Also the status of Lectures according to time-table was discussed.
- The various activities to be done after SSR submission for NAAC visit was Discussed. Common files & Master files for NAAC purpose would be prepared.
- Induction & Orientation Program for First year MBA & MCA students will be planned. The names of probable Guest names were discussed.

- Various Student activities, Industrial visits of students to big Industrial Corporations was planned & discussed.
- Some other matter discussed with the permission of Hon. Chairman, IQAC like –
  - i) Studentingera website
  - ii) Smart Cloud Campus
  - iii) Innovation Club
  - iv) Result Analysis
  - v) Banner creation
  - vi) Rain water Harvesting
- The meeting ended with vote of Thanks.



Satej Kitkule  
Co-ordinator –IQAC



Dr. Shriram Zade  
Chairman-IQAC

C.H.M.E Societies  
**Dr. Moonje Institute of Management Computer Studies**  
**Nasik-5**

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**Internal Quality Assurance Cell**

**Notice**

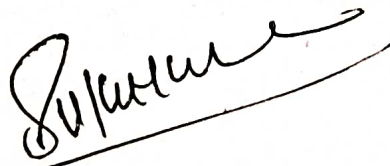
**Day: Thursday**

**Date: 27 /09/2018**

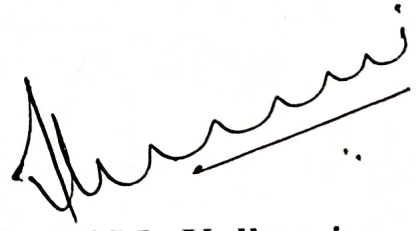
All the Internal Quality Assurance Cell members are informed that a Meeting of cell is organized on **Saturday - 29<sup>st</sup> Sept. 2018** at DMI Meeting Hall, Time: 3.00pm regarding following agenda. Kindly attend the same.

**Agenda of IQAC Meeting**

- 1) Regarding Academic Development Activities to be undertaken.
- 2) Regarding organization of Industrial visits for students
- 3) Organization Guest lectures of various Resource persons
- 4) Regarding progress of various works for NAAC Inspection
- 5) Any other subject with permission of Hon. Chairman-IQAC

  
**Mr Satej Kitkule**  
**Co-ordinator-IQAC**



  
**Dr. Preeti M. Kulkarni**  
**Chairman-IQAC**

**C.H.M.E Societies**  
**Dr. Moonje Institute of Management Computer Studies**  
**Nasik-5**

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**Minutes of Internal Quality Assurance Cell Meeting held on**  
**29/9/2018**

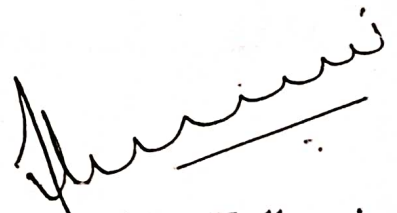
1. Resolved that detailed Note of various academic activities for MBA & MCA Students shall be prepared by HOD MBA & MCA.
2. Resolved that Mr satej kitkule will communicate with industry professionals for arrangeing Visits
3. Resolved that Mr Ankush Pingale & mrs vaishali Nikam will plan the series of Guest lectures for both MBA & MCA
4. Resolved that IQAC Committee will monitor the various works for NAAC along with various Criteria Incharge.

The meeting ended with formal vote of thanks.



Satej Kitkule

Co-ordinator IQAC



Dr.Preeti M. Kulkarni

Chairman-IQAC

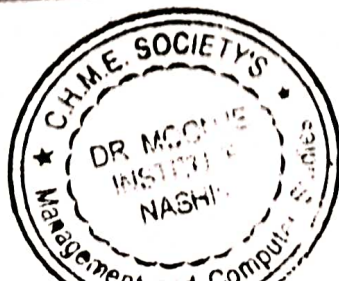
**C.H.M.E Societies**  
**Dr. Moonje Institute of Management Computer Studies**  
**Nasik-5**

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**Attendance of Internal Quality Assurance Cell members**

**Meeting Held on: 29/09/2018**

SR. NO.	NAME	SIGN
1	Dr Ajit Bhandakkar	<i>Ajit Bhandakkar</i>
2	Dr Preeti M. Kulkarni	<i>Preeti M. Kulkarni</i>
3	Dr. Shriram Zade	<i>Shriram Zade</i>
4	Mr.SatejKitkule	<i>Satej Kitkule</i>
5	Mr.MaheshKulkarni	<i>Mahesh Kulkarni</i>
6	Mr.NitinChaudhari	<i>Nitin Chaudhari</i>
7	Mrs.AparnaHavaladar	<i>Aparna Havaladar</i>
8	Mrs.Swatilakhalgaonkar	<i>Swati Lakhalgaonkar</i>
9	Ms.RajeshwariRasal	<i>Rajeshwari Rasal</i>
10	Mrs.RohiniKurundkar	<i>Rohini Kurundkar</i>
11	Mr.AnkushPingale	<i>Ankush Pingale</i>
12	Mr.RameshThakare	<i>Ramesh Thakare</i>
13	Ms.Laxmi Reddy	
14	Mr.ShekharChaudhari	<i>Shekhar Chaudhari</i>
15	Mr.TejasGhate	



C.H.M.E Societies  
**Dr. Moonje Institute of Management Computer Studies**  
**Nasik-5**

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**Internal Quality Assurance Cell**


**Notice**

Date: 28/10/2018

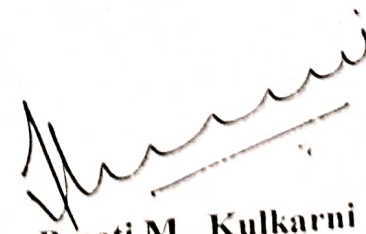
All the Internal Quality Assurance Cell members are informed that a Meeting of cell is organized on **Thursday - 1<sup>st</sup> November. 2018** at DMI Meeting Hall, Time: 3.00pm regarding following agenda. Kindly attend the same.

**Agenda of IQAC Meeting**

- 1) Regarding Planning and conduct of university exam of MBA&MCA Courses.
- 2) Regarding cleanliness and Campus maintenance work to be conducted in institute
- 3) Regarding purchase of sports equipment for Institute
- 4) Regarding conduct of survey in slum area and preparation of project work
- 5) Regarding purchase of Books for library
- 6) Regarding academic planning for Semester II & IV of MBA & MCA

  
**Mr Satej Kittkule**  
**Co-ordinator-IQAC**



  
**Dr. Preeti M. Kulkarni**  
**Chairman-IQAC**

**C.H.M.E Societies**  
**Dr. Moonje Institute of Management Computer Studies**  
**Nasik-5**

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**Minutes of Internal Quality Assurance Cell Meeting held on  
1/11/2018**


1. Resolved that Prof Nitin chaudhari under guidance of Dr preeti Kulkarni will form the necessary team to conduct University exams and accordingly a schedule of activities will be drawn up.
2. Resolved that Mr Ramesh Thakare, Prof Satej Kitkule, and Mr Kiran kharde will Complete the routine campus mantainance work with help of Agencies appointed by parent society.
3. Resolved that Mr Ankush Pingale will communicate with parent society and complete the process of sports equipment purchase
4. Resolved that Dr shriram zade along with team consisiting of staff members satej kitkule, Renuka lalwani & Ashok bhusare will conduct.survey of identified slum area in 4 Four working days also the team for analysis work will also be formed by dr zade
5. Resolved that shilpa Mahajan liabrrarian will compile a detail list of books to be purchased in AY 2018-19 With help of staff members and complete the procedure within time frame
6. Resolved that H-O-D MBA,MCA with guidance from Director DMIMCS will prepare academic plan for next semester commencing from January 2019.

The meeting ended with formal vote of thanks.

  
Satej Kitkule

Co-ordinator IQAC

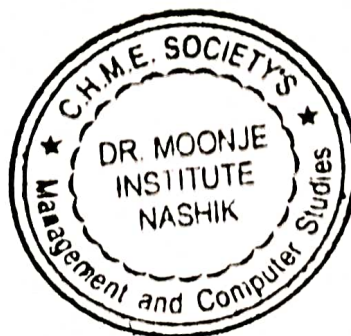


  
Dr.Preeti M. Kulkarni  
Chairman-IQAC

## Attendance of Internal Quality Assurance Cell members

Meeting Held on: 01/11/2018

SR. NO.	NAME	SIGN
1	Dr Ajit Bhandakkar	<i>A. Bhandakkar</i>
2	Dr Preeti M. Kulkarni	<i>P. Kulkarni</i>
3	Dr. Shriram Zade	<i>S. Zade</i>
4	Mr.SatejKitkule	<i>S. Kitkule</i>
5	Mr.MaheshKulkarni	<i>M. Kulkarni</i>
6	Mr.NitinChaudhari	<i>N. Chaudhari</i>
7 x	Mrs.AparnaHavaladar	<i>A. Havaladar</i>
8	Mrs.Swatilakhalgaonkar	<i>S. Walgaonkar</i>
9	Ms.RajeshwariRasal	<i>R. Rasal</i>
10 x	Mrs.RohiniKurundkar	<i>R. Kurundkar</i>
11	Mr.AnkushPingale	<i>A. Pingale</i>
12	Mr.RameshThakare	<i>R. Thakare</i>
13	Ms.Laxmi Reddy	<i>L. Reddy</i>
14	Mr.ShekharChaudhari	<i>S. Chaudhari</i>
15	Mr.TejasGhate	





**CHME Society's**

**Dr. Moonje Institute of Management & Computer Studies ,Nashik**

(Affiliated to University of Pune & Approved by AICTE New Delhi)

Bhonsala Military College Campus Rambhoomi, Nashik – 422 005

Ph. No. (0253) 6519128 Tele fax-(0253) 2309617

## **IQAC NOTICE**

Date: 05/03/2019

All DMI Staff members should be present for IQAC Meeting on Wednesday, 06/03/2019 as per following Time Scheduled.

**Time: 10.30 am**

**Venue: IQAC Room**

**Dr.Preeti Kulkarni**  
**Director,DMIMCS**

The Meeting was held for discussion about the **Next Academic Year Planning under IQAC** on 06<sup>th</sup> March 2019 at 12.10 pm.

Following Members were present:

- Dr.Preeti Kulkarni
- Dr.Shriram Zade
- Mr.Mahesh Kulkarni
- Mr.Satej Kittkule
- Mr.Nitin Chaudhari
- Mrs .Aparna Havaladar
- Mr.Ankush Pingale

**Following points were discussed:**

- 1) Discussion was held on the criteria wise activities to conduct in Next academic year.
- 2) It is decided to any activity, hence forth will be held only after regular lectures.
- 3) It is decided to conduct any five activities of Social cause guided by CHMES (like Seva Vasti Survey , Shramanubhav Shibir etc. ) in a year.
- 4) It is decided to the Human rights subject can be linked to seva-wasti survey.
- 5) Orientation programme will be held in 2<sup>nd</sup> week of August 2019.
- 6) Publication of DMI Journal will be published next year under the guidance of Dr. Zade sir as being in-charge of Research & Higher education related work.
- 7) EDP for Students under Incubation Center activities.
- 8) Performance Appraisal System for staff will be designed by Satej Kittkule & Mahesh Kulkarni.
- 9) Drip Irrigation system need to implement in DMI Garden.
- 10) It is decided to the Periodic Audit of Library from next year.
- 11) It is decided to organize six guest lectures every SEM under Campus-to-Campus program.
- 12) It is decided to provide Remedial coaching programme for students.
- 13) The DMI Carnival, DMI Info Mgmt. Fiesta & Sports Week to be merged in the next year. i.e. three days activity.
- 14) It is decided to plan Parents & alumni meet in the second semester.

- 15) It is decided to make IQAC PLAN for Annual Quality Assurance Report (AQAR) to be developed by Dr. Shriram Zade, Satej Kitkule, Ankush Pingale.
- 16) It is decided to transfer Alumni fee henceforth in the alumni association account for alumni association audit.
- 17) It is decided to provide Alumni registration link on DMI Website for alumni of DMI.
- 18) It is decided to plan Competitive Exam related workshop - Near Diwali.
- 19) It is decided to provide Yoga & Meditation for First year students.
- 20) Scholarship for meritorious students from DMI can be planed in next academic year.
- 21) It is decided to organize Mega job fair by placement department for graduates and post graduates students (target 70 + companies).
- 22) It is decided to create Green bank for all DMI Teaching, Non-Teaching Staff and students (i.e. one person one plant) at the start of academic year.
- 23) It is decided to make plans of 20 Golden hours industry work for students with faculty for student development and evaluation process as per new curriculum from next year.
- 24) It is decided to provide concurrent evaluation instruction sheet to every student for internal submission by Prof. Nitin Chaudhari and Prof. Apana Hawaldar will provide student wise evaluation sheet.
- 25) It is decided to issue letter of Campus In-Charge to Prof. Mahesh Kulkarni along with Infrastructure Audit.
- 26) Discussion was held on Military Training Schedule, Green Gym & Green Audit.
- 27) It is decided to plan for DMI NGO Establishment.

**Satej Kitkule-IQAC**

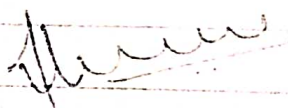
*Satej Kitkule*

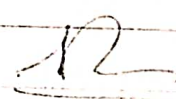
IQAC Meeting  
Attendance

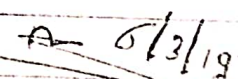
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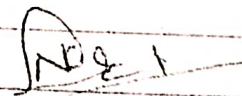
Time: - 12:10 PM  
End Time: - 04:05 PM


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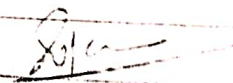
1)	Dr. Preeti Kulkarni	- 
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2)	Dr. Sharad Rade	- 
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3)	Prof. Mahesh Kulkarni	- 
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4)	Prof. Nitin Chandhori	- 
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5)	Prof. Aparna Hawaldar	- 
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6)	Prof. Subodh Kulkarni	- 
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7)	Prof. Ankush Pingale	- 
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9  
The IQAC- Meeting was held to discuss about various activities to be held the Academic Year 2019-20  
on 17/5/2019 at 11.00 Am.

Following Members were present:

- Dr.Preeti Kulkarni
- Mr.Mahesh Kulkarni
- Mr.Satej Kitkule
- Mr.Ankush Pingale
- Ms Rajeshwari Rasal
- Mrs vaishali nikam
- Mrs shital gujrathi
- Mrs kavita oak
- Ms renuka lalwani
- Mr ankush pingale
- Mrs shilpa Mahajan
- Mr Ramesh Thakare
- Mr vishwanath lohar
- Mrs kirti Bhalerao

Following points were discussed:

- 1) Discussion was held about how admission process for MBA & MCA Courses it was decided that each faculty as well as support staff shall help in Admission process.
- 2) Green campus initiative will be implemented with help of students mr satej kitkule & Rajeshwari rasal will be conducting.
- 3) Sewa vasti work +nirmal wari+aargya doot &other activity will be conducted by mrs renuka lalwani
- 4) Mrs shital desale will now be working in incubation center as incharge and mr sanjay salve will help her in process the incubation center will give detailed proposal for entire work including CSR ACTIVITY FUNDING.
- 5) Military training consisting strategic planning lectures to be conducted in academic year
- 6) Mudra event+cultural activities will be conducted by mr sanjay salve & Anuya Deshpande
- 7) A language academy will be set up in institute and mrs kavita oak will be incharge of activity 6 languages are to be taught and a detailed proposal will be prepared to implement same.
- 8) Students industrial visit & study tour for a longer duration outside maharashtra will be arranged. mr satej kitkule will be co ordinating.

- Dr
- 9) Every friday one industrial visit will be arranged the industries near nasik
  - 10) Personality development programme will be conducted by shivshakti nanda
  - 11) Sports week will be conducted in institute and mr ankush pingale will conduct activity.
  - 12) Each faculty member will contribute to the college magazine which will be collected by rasal madam before 25/5/2019 to be published first week of june 2019
  - 13) The shramanubhav shibir Phase-I will be held in institute premises itself which will be residential in nature. Phase two will be conducted at outside place to be decided later.
  - 14) Board of students development activities will be completed by mr satej kitkule and also mr ankush pingale will help in paper work & implementation
  - 15) A session to teach table manners will be conducted in Boys school mess for students
  - 16) Each student will undergo psychometric mapping test at start of new session to know his area of inclination and aptitude this activity will be conducted by HR FACULTY- Lakhalgaonkar, Kitkule & Salve
  - 17) It is decided that the backside of institute near auditorium will be developed into green landscape with students help.
  - 18) It is decided that a pond with lotus flowers will be developed next to auditorium exit gate mr satej kitkule will take task to completion.
  - 19) It is decided that for better maintenance of institute each part will be divided and each faculty will be in charge of his/her section
  - 20) Adventure camp will be conducted during December to avoid heat.
  - 21) 20 Golden hours work is to be completed by students of institute and Mrs Shivshakti Nanda will be in charge of activity a detailed proposal will be prepared by Shivshakti Nanda madam.
  - 22) It is decided to Make ADVANCE EXCEL compulsory for all fresh admission students.
  - 23) Haat bazaar a marketing concept for self help groups and & adivasis will be conducted and a detailed proposal will be prepared by mr satej kitkule
  - 24) A mega job fair will be conducted and placement team will prepare a detailed proposal and implement it



**Satej Kitkule-**  
**IQAC-CO ORDINATOR**

  
17/05/19

**Dr. preeti kulkarni**  
**Director-DMIMCS**