

Dr. Moonje Institute of Management & Computer Studies, Nashik

Teaching Staff

Sr. No.	Designation	Minimum Qualification Requirement	Minimum Experience Requirement
1	Professor-MBA	Ph.D., MBA	Minimum of 10 years of experience in teaching/research/industry out of which at least 3 years shall be at the post Associate Professor & At least 6 research publications at the level of Associate Professor and at least 2 successful Ph.D. guided as Supervisor till the date of eligibility of promotion OR At least 10 research publications at the level of Associate Professor in SCI journals/UGC/AICTE approved list of journals till the date of eligibility of promotion.
2	Professor - MCA	PHD, MCA / ME Comp.	
3	Associate Professor - MBA	Ph.D., MBA	8 Years' Experience out of which at least 2 years shall be Post Ph.D. experience & At least total 6 research publications in SCI journals/UGC /AICTE approved list of journals.
4	Associate Professor-MCA	PHD, MCA/ ME Comp.	
5	Associate Professor-BBA	Ph.D., MBA	
6	Associate Professor-BCA	PHD, MCA/ ME Comp.	
7	Assistant Professor-MBA	MBA	Bachelor's Degree in any discipline and Master's Degree in Business Administration/PGDM/CA./ICWA/ M. Com. with First Class or equivalent and two years of professional experience after acquiring the degree of Master's degree.
8	Assistant Professor-BBA	MBA	
9	Assistant Professor-MCA	MCA/ ME Computer	B. E./ B.Tech. /B.S. and M.E. / M. Tech. / M. S. or Integrated M. Tech. in relevant branch with First Class or equivalent in any one of the degrees. OR B. E., B. Tech. and MCA with First Class or equivalent in any one of the two degrees. OR Graduation of three years' duration with Mathematics as a compulsory subject and MCA with First Class or equivalent with 2 years of relevant experience after acquiring degree of MCA.
10	Assistant Professor – BCA	MCA or ME Comp.	
11	TPO	MBA/MCA	Training & Placement Officer Experience required

Non-Teaching Staff

1	HR Manager	MBA-HR / MPM/ LLM	Minimum 5–8 years of experience in HR or At least 3–5 years in an educational institution preferred AND Knowledge of labor laws, payroll, recruitment, and compliance
2	Estate Manager	BE in Civil Engineering or Any Graduate	Minimum 5–10 years of experience in estate/facilities management & Experience in college/university/campus management preferred
3	Front Desk Executive-Female	Any Graduate with Good Communication Skills	1 year in the relevant field
4	Office Assistant		1 year in the relevant field